SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

PHALTAN EDUCATION SOCIETY MUDHOJI COLLEGE

www.mudhojicollege.ac.in

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mudhoji College, Phaltan run by Phaltan Education Society, Phaltan was established in 1957 by the great visionary Shrimant Malojiraje Naik Nimbalkar with the prime purpose of providing quality oriented higher education to rural youths from all sections of society. The college was started in 'Mudhoji Manmoan Palace' with a humble number of students. It was one of earliest HEIs in this region for agrarian based, rural students especially girls who could not afford to go to cities like Pune for higher education. In the course of 60 years, the college has marked progress in quality and quantity. It has consistently been striving to contribute in nation building by empowering the youths and inculcating multidimensional and holistic culture in them through educational, need-based, value-added, and skill-based, certificate courses, as well as through co-curricular and extra-curricular activities. The overall academic, cultural and social performance of the college has been excellent since its inception. It was accredited with 'B' grade in 2004 and with 'B+' grade (CGPA 2.85) by NAAC in 2011. In the post reaccreditation period the college has taken every possible effort to sustain and enhance quality measures in all its' spheres. It has tried to materialize the motto, **'Vidyama Arthama Cha Sadhayeta'** of the parent institution which means 'Prosperity through Knowledge'. We believe and bring into practice the values cherished by the founder of this college that education (knowledge) is the best means to uplift the people from the socially and economically community.

Vision

Motto:"Vidyam Artham Cha Sadhayet"

1. To provide higher education to rural youth, socially and economically disadvantaged learners leading to prosperity.

2. To provide value based education through renaissance to make them better citizens of India.

3. To become an academy of excellence in higher education and human resource development in rural area.

Mission

1. To take continuous efforts to provide quality oriented education.

2. To start job oriented and skill based courses.

3. Aiming at all round development of student's personality through academic, co-curricular and extra-curricular activities.

4. To make academic and infrastructure progress.

5. To cater to the needs of increasing number of students by providing maximum facilities and services

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Royal, Visionary and academically dedicated Management, Faculty and Staff.
- Remarkable achievements of support services- NSS, NCC, Sports, Culture and Career Counselling and Placement Cell in the assessment period.
- Successful implementation of various schemes sanctioned by UGC under XIth and XIIth plans.
- Remarkable enrolment ratio (about 53%) and active participation of girl students in overall activities of the college.
- Library having a prestigious number of books and student centric facilities.
- Excellent enrolment of students to all programmers.
- Remarkable achievement in research and extension activities by Faculty and students.

Institutional Weakness

- Fewer efforts in tapping and utilizing alumni resources.
- Less number of Career Oriented, Skill Development and Inter Disciplinary Courses.
- Less number of Government/ Non-Government Agencies Sponsored Research Projects.
- Financial constraints on separating Junior College unit.
- Inability in recruiting Faculty and Staff on permanent basis.

Institutional Opportunity

- Initiating Inter Disciplinary or Career Oriented Courses across all programmes.
- Introducing short term courses related to female empowerment, Gender Equity, etc.
- Introducing semi English or English as medium of instruction to select divisions of Commerce.
- Developing Competitive Examination Guidance Centre on strong footing.
- Introducing Soft Skill Courses or Training Programmes designed for Faculty, Staff and Students.
- Appointing new staff members having multi task skills like plumbing, painting, carpenter, gardening, electrician etc.
- Introducing PG in some subjects.
- Organization of National, Inter National Level Research, Sports, Cultural Activities.
- Extending Collaboration in Academic, Research and Extension Activities.
- Enhancing use of ICT at all levels.
- Enhancing greenery on college campus.
- Accepting renewable energy resources and green practices.

Institutional Challenge

- Appointing regular faculty and staff as early as possible.
- Generation and mobilization of funds for infrastructure expansion and other advancements.
- Maintaining academic interest among students by providing skill based useful courses.
- Introducing new skill based, market oriented, self-funded courses.
- Creating own ways of fund generation because the State Govt.is not providing non salary grant.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Mudhoji College, Phaltan is affiliated to Shivaji University, Kolhapur. It is a multi-faculty college of co-education having 4435 students on roll in 2017-18, out of which 52.53 % are girl students. The college offers flexibility in selection of subjects through a range of Programme options Six at UG and One at PG level. We offer aided plus self-financed programmes

The college usually follows the curricula prescribed by the affiliating university. However, it has made significant contribution in syllabus designing and restructuring through **three** syllabus revision workshops organized in the college, **eight** BOS members and **ten** members of syllabus designing committee.

It has introduced **eight** new certificate courses during the last five years. The college offers **six** value added courses to the students. We have successfully implemented **four** courses sanctioned by UGC under XIIth plan. The facility of distance education mode affiliated to Shivaji University, Kolhapur is also available. College has designed curricula for self-funded courses, 'A Certificate Course in Spoken English and Soft Skills Development', 'Fundamental of Computer and Introduction to C', 'Computer Hardware and Troubleshooting' and 'Tally and Fashion Designing. 1488 Students from various departments have participated in field projects as a part of their curriculum during the last five years.

Effective implementation of curricula is channelized through academic calendar, academic diary, time table, interactive classroom and laboratory activities. These activities are monitored through IQAC. There is semester pattern of examination prescribed by the university. The college collects and analyses framed feedbacks regarding curriculum from students, alumni and parents.

Teaching-learning and Evaluation

The college follows fair and transparent merit based admission process as per the rules and norms of the affiliating university and State Government through admission committees formed for each class. Average percentage of admitted students is 94.84% during the last five years. Average percentage of students admitted from reserved category as per state government norms is 84.47% during the last five years. Average percentage of differently abled students is 0.2886. Only one student was enrolled from other state. Remedial coaching classes under UGC plans have been conducted for slow learners. Bridge courses are organized for slow learners and advanced learners are motivated to undertake projects, seminars and to participate in research competition 'Avishkar' and to write articles for college magazine *'Uday'*.

The college has well qualified and experienced faculties with 21 Ph.D., 7 M.Phils. and 12 SET/NET/JRF qualified. Six faculties are also perusing Ph.D. 8 faculties have received awards from recognized bodies. Along with the conventional lecture method, the faculty makes use of ICT, e-resources, social media, models, maps, and charts in teaching. Experiential teaching, Participative and collaborative teaching methods are actually used by Faculty.

Continuous internal evaluation of students is done through unit tests, group discussions, assignments, projects. They have been monitored through IQAC. The College Examination Committee takes efforts for effective conduct examination, assessment and solving examination related grievances of students. Every

department has finalized the course outcomes.

Research, Innovations and Extension

The College Research Committee is formed to facilitate and monitored all research activities. The permanent faculties include twenty one Ph.D., seven M.Phil and six pursuing Ph.D. Six faculties have availed advantage of FIP. One major and two minor research projects sanctioned by UGC have been completed and one minor is ongoing. The total amount allocated is Rs.10, 73,339/-for the projects. Six new proposals have been submitted to UGC. Nine faculty members are recognized as Research Guides. Eight students have been awarded Ph.D. under their supervision.

The faculty members have published 217 research papers in UGC notified journals, 404 research articles are published in State/National/International level seminar/conference proceedings. Two faculty members have presented research papers in conferences organized abroad. Students are motivated and guided to prepare projects and write research articles for 'Avishkar' competition and 'Uday', college magazine. Students have got awards and prizes in these competitions consistently.

Two self-funded National Seminars, three self-funded state level seminars and three workshops on revised syllabus have been organized in the college. Thirteen books and many syllabus related units have been written by the faculty.

The college always takes initiative in the extension activities and support services. Two faculty members have received awards for extensions services. Two students have received national level awards for their performance in cultural activities. Extension and outreach programmes such as 'cleanliness drive, save the girl child, water conservation, blood donation, tree plantation' etc. have been organized regularly.

Infrastructure and Learning Resources

The College campus is spread over 28.5 acres. The college has two storied building with other buildings having 32 classrooms and two seminar halls and 13 LCDs, 147 computers, 09 Laptops, LAN and WI-FI facility. The College Campus Development Committee is formed for the maintenance and up gradation of existing infrastructure and the creation of new.

The library, partially automated is named 'Shrimant Shivajiraje Library'. It has 93,116 books in total. It uses 'Vriddhi' software which provides 6000 + e-resources. INFLIBNET, N-LIST facility, free internet facility (8 mbps), lending library, rare books, manuscripts, separate study rooms, book bank and other facilities.

The college has well equipped Gymnasium Hall utilized for indoor games such as table tennis, badminton, wrestling, chess, carom, etc. The college playground having 6.20 acres area with 8 lanes 400 mt. running track which covers grounds for cricket, football, hockey, disc throw pit, Javelin throw, shot put throwing pit, kho-kho, jumping   pits and kabaddi, etc. The College has Cultural unit named 'Kalaviskhar' which has required instrumental facilities for the cultural activities including classical and western. The Sports and Cultural units have consistent record of participation at university, state and national level events as well as winning prizes.

There are established procedures for maintaining and utilizing physical, academic and support services.

The IT Policy addresses standards on IT Service Management, Information security, Network security, Risk Management, Software Asset Management and the responsible use of IT infrastructure like use of licensed software, periodic maintenance, application software.

Student Support and Progression

The college has developed teaching – learning friendly atmosphere through Student Support and Progression. During last five years, average percentage of students benefited by Govt. Scholarships and financial assistance provided by the institution is **41.13%** and **1.56%,** respectively. The college has implemented capability enhancement building schemes like 'Guidance for Competitive Examination, Remedial Coaching, A Short Term Course in Positive Discrimination', etc. Average percentage of students benefited by Guidance for Competitive Examinations and Career Counseling is **13.58%.**The college has started Vocational Training Program-'Computer Hardware and Troubleshooting' since 2016-17. The college has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.It is remarkable taking into consideration the large number of female students.

The college has a 'Placement Cell' which helps in coordinating all placement activities. Average percentage of placement of outgoing students in assessment period is **15.25%.** 196 students of academic year 2015-16 have proceeded to higher education and the percentage is **31.77%**. In last five years **38** students have been qualified competitive examinations. College organized state level annual elocution competition.

In sport and cultural activities, the students have bagged 39 medals, ranks and have participated in state /national /international level competitions. Average number of sports and cultural activities / competitions organized at the institutional level per year is **3.4.** The Student Council played vital role in establishing and maintaining good rapport between college administration and the student community.

College Alumni Association is registered which contributes by organizing guest lectures, financial donations, and non-financial assistance of alumni.

Governance, Leadership and Management

The college plans all its academic, administrative and extensive programmes in tune with the vision and mission of the college under the guidance of Phaltan Education Society. The college has decentralization of authority and administration through various committees like LMC, IQAC, Shift in Charge, Students Council, Library Advisory, etc.

For effective governance college has adopted e-governance practices in the areas of quality services of library and administration through 'Vriddhi' software, HTE Sevarth for financial integrated management and other soft wares as per need.

For faculty empowerment, Management encourages the faculty for FIP. The institute provides additional funds to faculty for the organization of and participation in seminars and conferences. Performance appraisal of faculty is as per the rules and regulations of UGC and affiliating university. The non-teaching staff uses confidential report as the base for performance appraisal. Institution is keen on the academic, economic, social welfare of faculty and staff. There is a three tier audit system for financial transparency. All the funds are properly utilized as per the norms and conditions. So there is no objection in the audit of financial accounts.

IQAC prepares academic calendar for every academic year to run academic, curricular, extracurricular, administrative activities to be organized throughout the year. IQAC strives for quality enhancement through remedial coaching, short term courses, MOU's with academic, banking institutes, NGO's and industries. IQAC has encouraged conduct of Green Audit and AAA through external expert.

Institutional Values and Best Practices

Recognizing the importance of gender equity and sensitization, the college has taken efforts by organizing various lectures on women empowerment, counselling on health and hygiene, poster presentations, rallies, street plays and group discussions.

Green audit, Tree plantation, lectures on environment awareness etc. are the efforts taken by college to create environmental consciousness. The college has taken special efforts for differently abled students by counselling, financial help, and producing study material useful to their needs.

Spacious, pollution free area, cultural and historical heritage, remarkable number of girls, a large number of students support activities are the locational advantages whereas draught prone area, less industrialization are the disadvantages.

272 activities have been conducted to deal with local community problems, inclusion and situatedness and to promote social and national values. College undertakes financial audit, AAA to ensure transparency in financial, academic, administrative and auxiliary functions,

The two best practices are remarkable placement of students and success of faculty in research and extension activities. In all, 534 students have been placed in reputed companies in assessment period. The college coordinates job opportunities not only to the college students but also to the youth of nearby area. The college faculty and students are consistently encouraged to study new concepts and to search new avenues in research and extension areas.

Quality oriented higher education to rural students from all sections of society is the distinctive feature of the college. The college also strives for the holistic development of students through co-curricular and extra-curricular activities organized.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Phaltan Education Society Mudhoji College
Address	
City	Phaltan
State	Maharashtra
Pin	
Website	www.mudhojicollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rasal Subhash Padharinath	02166-222330	9422604942	02166-226344	mudhojicollege@yahoo.com
Associate Professor	Dixit Sanjay Ganpat	02166-222230	9421119651	-	dixitsanjay1970@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	15-06-1957

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Shivaji University	View Document

Details of UGC recognition	
Under Section	**Date**
2f of UGC	01-06-1969
12B of UGC	01-01-1972

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area		Semi-urban	28.5	8947.77

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	HSC		1928	1756
UG	BCom,Commerce	36	HSC		900	844
UG	BSc,Science	36	HSC		1160	1113
UG	BSc,Bcs	36	HSC		240	208
UG	BCA,Bca	36	HSC		240	185
UG	BBA,Bba	36	HSC		240	201
PG	MA,Pg	24	B.A.		300	128

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				19				54
Recruited	0	0	0	0	17	2	0	19	14	5	0	19
Yet to Recruit				0				0				35
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				47
Recruited	0	0	0	0	0	0	0	0	25	22	0	47
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				69
Recruited	37	6	0	43
Yet to Recruit				26
Sanctioned by the Management/Society or Other Authorized Bodies				34
Recruited	24	2	0	26
Yet to Recruit				8

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	0	1	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	9	1	0	7	2	0	19
M.Phil.	0	0	0	4	0	0	1	2	0	7
PG	0	0	0	5	1	0	5	1	0	12

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	0	0	0	42	32	0	74

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	8	0	0	8

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	39	0	0	0	39
	Female	46	0	0	0	46
	Others	0	0	0	0	0
UG	Male	2071	0	0	0	2071
	Female	2236	0	0	0	2236
	Others	0	0	0	0	0
PG	Male	34	0	0	0	34
	Female	94	0	0	0	94
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	327	359	322	338
	Female	271	239	237	221
	Others	0	0	0	0
ST	Male	6	8	9	13
	Female	5	5	6	10
	Others	0	0	0	0
OBC	Male	672	679	687	821
	Female	708	701	603	469
	Others	0	0	0	0
General	Male	905	933	992	1131
	Female	1190	1216	1262	1240
	Others	0	0	0	0
Others	Male	19	5	9	13
	Female	16	12	12	12
	Others	0	0	0	0
Total		4119	4157	4139	4268

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 09

Number of self-financed Programmes offered by college

Response : 03

Number of new programmes introduced in the college during the last five years

Response : 00

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4119	4157	4139	4268	4088

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2392	2392	2236	2236	2132

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
617	659	753	701	776

Total number of outgoing / final year students

Response : 3506

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
100	94	94	93	94

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
54	55	59	60	67

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
85	91	91	91	91

Total experience of full-time teachers

Response : 16.5

Number of teachers recognized as guides during the last five years

Response : 09

Number of full time teachers worked in the institution during the last 5 years

Response : 295

3.4 Institution

Total number of classrooms and seminar halls

Response : 34

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
122.57	251.94	107.50	96.90	87.54

Number of computers

Response : 147

Unit cost of education including the salary component(INR in Lakhs)

Response : 1.14560

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.15969

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Shivaji University, Kolhapur. Hence it follows the curriculum prescribed by the university. The under graduate (U.G.) and post graduate (P.G.) curricula are revised after every three years by the university. The process of revision is initiated with the help of syllabus designing committee of Board of Studies of the University. Eighteen faculties of Mudhoji College, Phaltan have worked from 2012-13 to 2016-17 as members of BoS and Syllabus designing committee.

The College has a considerable range of Programme options which include B.Sc. in Six subjects, B.A. in Eight subjects, M.A in Three subjects, B.Com., B.C.S, B.C.A and B.B.A. We also have a Distance Education Center of the affiliating university. College ensures academic flexibility of elective options at U.G. and specializations at P.G. level.

The entire process of curriculum delivery is monitored by the Heads of the Departments and Shift-in Charge through the meetings and feedback mechanism. Effective implementation of curriculum is achieved through the help of preparation of teaching plan by every member of faculty.Each department prepares departmental Academic Calendar in accordance with university examination schedule through discussions in departmental meetings. College Academic Calendar are prepared for the academic year.Library resources with recent reference books, periodicals, journals and e-resources have also been used in effective curriculum delivery.

Curriculum Delivery Documentation:

Time-table committee prepares a time table. Heads of the Department allot workload as per the norms in consultation with the Faculty. Departmental meetings are held to review the completed syllabus. Principal conducts the meeting to review the progress as well as future plans of every department.Actual curriculum delivery is done with use of various teaching methods and teaching aids as well as practical sessions as per the time table.Record of curriculum delivery is maintained by the teachers through academic diary and syllabus completion reports submitted to the Head of the Department. Remedial classes for slow learners under U.G.C .plans and other courses such as a Certificate Course in Spoken English and Soft Skills Development , Foundation course in Human Rights Education were organized in this period.We organize workshops and seminars under the Lead College Scheme to update the knowledge and to interact with experts in different fields. Faculties are encouraged to attend Orientation and Refresher Courses, workshops and seminars organized by other institutions to update the knowledge in respective subject.

Efforts are taken to inculcate the subject knowledge through lectures, guest lectures, lead college lectures and field projects . For effective transmission of curriculum all departments integrate classroom teaching

with various learning methodologies likeStudy Tours, Field Visits and seminars. Internet and other facilities are provided to the faculties and students. The college has installed LCD in classrooms, seminar halls for effective curriculum delivery. Teachers teach the curriculum effectively by using social sites such as Whatsapp to the students. Models and graphs are used as per need to support the teaching.At every stage there is provision for documentation.

Faculty use evaluation methods such as surprise tests, internal tests and group discussions. Achievements of the objectives of curriculum are measured in terms of the students' performance in the final examination at U.G .and P.G. Feedback for effective implementation of the curriculum is taken from students, teachers, alumni and parents.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 22.94

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	9	15	14	27

File Description	Document
Any additional information	[View Document](#)
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 88.89

1.2.1.1 How many new courses are introduced within the last five years

Response: 8

File Description	Document
Details of the new courses introduced	[View Document](#)
Minutes of relevant Academic Council/BOS meetings.	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 14.29

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 12.7

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
856	807	527	419	30

File Description	Document
Any additional information	View Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college takes efforts to integrate issues such as gender equality, environmental awareness, global warming , human values and professional ethics through curricular and extra-curricular activities. The college takes keen interest in making students aware of the current cross cutting issues like gender inequality, environment problems and sustainability, human values, professional ethics etc.

Gender Sensitization Activities

More than 52% of the total students are girls and the college takes special efforts for the empowerment of the girl students. Lectures ,workshops,poster presentations,rallies ,street plays,health check up camps, group discussions are arranged through Anti-sexual Harassment Committee, Anti-ragging Committee, NSS,NCC,Vivek Vahini and UGC sponsored Equal Opportunity course. Lectures on Precautionary measures at adolescence level of girls, Domestic violence, Health and importance of Yoga, Physical fitness, Gender equality, Stress management, etc. are arranged by the college. Workshops on 'Viveki Jodidaracha Shodh, Female Foeticide' were organized by the college. Celebration of International Women's Day and Balika Din are also organized regularly . Group discussion on 'Female Foeticide :a Social Problem, on the Marathi novel 'Pan Lakshat Kon Gheto?' were organized in this period. Problem faced by girl students regarding timely public transport facility has been solved by the college .Special activities like Nirbhaya Maharally, Save the Girl Rally were arranged by the NSS unit. Special facilities such as girls NCC, ladies hostel, rest room, CCTV surveillance, emergency medical health for girls, counseling on health and hygiene by lady faculties are given to the girl students. A special Damini Squad with help of police station , introduction of dress code to all students and active role of Discipline Committee ensure the safety and security of the girls.

Environment and Sustainability

At second year of UG programmes 'Environmental Science" is a compulsory subject through which environmental awareness is created among students. Activities like 'Celebration of Geography Day' on 14th January every year, active participation of NSS volunteers in eco-friendly Ganesh Festival, Green and

plastic free campus campaign, Tree Plantation are undertaken by NSS, NCC, Vivek Vahini and Geography Department on Independence Day, Birthday of Management authorities.Sanitization programmes by NSS, Cleaning of Phaltan Airport after Dnyaneshwar Palkhi Procession,No vehicle day on 9th October are also organized, every year.Nisarg Seva Mandal is run by the Geography Department which conducts activities to create environment awareness among students, Snake poster presentations was conducted by the college. Initiative is taken in constructing small dam on Banganga river,at the back side of the college. Survey of villages is undertaken by Geography Department to understand the environment changes and its impact. 100 decorative plants are maintained in the college which are utilized at the time of various functions arranged . We have organized special state level NSS camp at Bhosare on water conservation in May 2017. This village has won second prize in **Water Cup** competition organized by **Pani Foundation** sponsoed by film actor Amir Khan.We   encourage   the faculty residing in same area to share the vehicles. Faculty, non-teaching and students have contributed in cleanliness drives organized at college as wsll as outside. Number of lectures delivered by Dr. S.D Ingale a Resourse Person nominated by Govt.of Maharashtra, on Nirmal Gram.The NSS unit has adopted the village named Tirakwadi complete sanitation drive.

Human Values

Inculcating human values is one of the prime functions of education.There are many values which are integrated in syllabi of every programme of conventional education. In the syllabi of Arts, especially literature and social Sciences, human values like brotherhood, equality, sense of responsibility, honesty,simplicity, loyalty,etc. are directly integrated in curricululm.

 Gandhian ethics, four noble truths in Buddhism, Mahavrathas and Anuvratas in Jainism, Milll's and Kantian ethics, virtue,etc. are included in the curriculum of Philosophy. Basis of human life and human behavior are included in B. A. III Geography syllabus.Poverty, inequality, standards of living, unemployment, etc. are included in B. A. III, Economics curriculum. Human values are also included in the curriculum of languages and social sciences.The college takes efforts for integration of ethical and human values through extra-curricular activities also**.** A Short TermFoundation Course on Human Rights under XII plan of UGC is run by the Department of Political Science. Awareness campaigns for 'Adhar Card, Voters registration and Driving license' were organized in college campus. College plays active role in social activities like providing facilities like classrooms and open ground at the time of Palakhi procession,distribution of useful goods to needy people in collaboration with Lions Club, Phaltan under the activity named   "Wall of Humanity". Blood donation camps are organized by NSS on Independence and Republic day, every year.Programmes conducted under Vivek Vahini, Science Association, N.S.S. also help to inculcate human values among students. NSS unit of college pays tribute to the martyr Army men by enlightening a sacred lamp/torch from their homes. The college provided financial assiatance of Rs.30,000/- to Chief Ministers Relief Fund for Malin Natural Disaster in Pune district.Every year we give more than 100% response to collection for Flag Fund.Financial assistance by Faculty and Staff is provided on humanitarian ground for emergency help to poor, needy students for medical or such other needs.

Professional Ethics

   Ours is not an institution catering professional education. Yet, there are some professional ethics for Teachers, Students and Administrative staff which they have to follow. Faculties are instructed by the authorities that they have to be duty conscious and discharge their duties in a proper spirit for academic excellence. Prompt execution of academic calendar, departmental planning, time table, lectures, practicals,

extra-curricular activities, examination and results are followed by the faculties. Faculties are supposed to contribute in value-added and skill development programmes. It is seen that teaching and non-teaching staff is interested in the welfare of the students and serve the society by moulding them into good citizens.

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 6

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 6

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 7.25

1.3.3.1 Number of students undertaking field projects or internships

Response: 319

File Description	Document
Institutional data in prescribed format	[View Document](#)
List of students enrolled	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	00	00	00

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 95.03

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4119	4157	4139	4268	4088

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4600	4600	4300	4300	4100

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 84.47

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2024	2008	1885	1895	1807

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The Institution assesses the learning levels of the first year students at the entry point.

- Slow and advanced learners are singled out by the concerned teachers after taking into account the marks attained by students at previous examination and having dialogue with them about their interest in the chosen subjects. Teachers take special efforts for students of the first year to assist the transition of students from the Higher Secondary curriculum to the demands of the undergraduate curriculum.
- Interaction with students in the classroom gives idea to the teachers about their different needs and difficulties. The revision of concepts previously learnt by students is made, highlighting of the course requirement. Efforts are made to prepare proper mind set of students to acquire new knowledge of the curriculum. During these efforts slow and advanced learners are identified. Teaching plans are devised as per the needs of the students.It is a kind of Bridge Course.
- Advanced learners are encouraged to takeinitiative in curricular and extracurricular activities organized by the college and other institutions. Such advanced learners are provided with additional facilities like-
- Open access to the main library for reference books, periodicals, books on competitive examinations and internet facility.
- Facility of providing additional books from departmental libraries.
- Special guidance from faculty. Each department organises various competitions and seminars which help the advanced learners to upgrade their knowledge.
- Their performance is assessed through surprise tests, quiz contests, seminars, etc.
- The college provides a platform of co-curricular and extracurricular activities with help to broaden their horizons by giving opportunities to boost their presentation skills and research activities. The

activities allow the students to go beyond curriculum and study a variety of topics in details.

- The advanced learners are encouraged for research based activities like writing research, articles for college magazine 'UDAY', presenting research papers at seminars, conferences organised in the college and in other colleges. Three to four students have won prizes for research articles published in college magazine and in seminars, every year.
- Advanced learners are guided and encouraged to participate in '**Avishkar'**, a research competition organized at university and state levels. Every year, our students have participated and won prizes in such competitions.
- Slow learners are also provided with extra guidance through remedial coaching, extra lectures and personal counselling by faculty. Academic improvement of such students is assessed through internal tests conducted. Such activities are regularly conducted by Commerce, IT, English and Statistics Depts. Special coaching and mentoring is provided to the students from vernacular medium.
- Socially and economically backward students are paid special attention through UGC schemes like Remedial Coaching, Entry in Services and Short Term Course in Positive Discrimination.
- Differently able students are helped through UGC HEPSN Scheme.
- Gender sensitization programmes are conducted for benefit of girl students.

File Description	Document
Any additional information	[View Document]

2.2.2 Student - Full time teacher ratio

Response: 37.93

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.18

2.2.3.1 Number of differently abled students on rolls

Response: 08

File Description	Document
Institutional data in prescribed format	[View Document]
List of students(differently abled)	[View Document]
Any additional information	[View Document]

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Students being the main stake holders of the college, all academic, co curricular and extracurricular activities are organized keeping in view, students' development. The ultimate purpose of education is to develop the students who have quest for knowledge and have human values. Institution makes all teaching learning activities student oriented. Various teaching methods are used by different departments for enhancing learning experiences.

Experiential Learning

Projects, Seminars, 'Avishkar' research competition, Study tours, Exhibitions, Projects based on practical add to the fund of experience of learners and help to develop scientific attitude and research abilities. Seminar is a very good tool for students to increase their expressing power to relative subject. The departments such as Electronics, Physics, Zoology, Commerce, Economics and English use this method.

Geography, English, Hindi, Commerce, Marathi and all Science departments give projects to student related to syllabus. 'Avishkar', a research project competition initiated by the university is an important tool to enhance experiential learning. Students participate in this event from district level to state level. In it, the student has to prepare a project paper or a poster presentation under the guidance of teacher and with help of the resources. It helps to increase the capacity of thinking, finding out proper resources, the skill of presentation, confidence building and fundamental knowledge of the subjects. In 2014-15, **ten** students participated at district level 'Avishkar' research competition. Miss. Gawali S.B. from Department of Chemistry stood third. In 2015-16, **Seven** students participated. In 2016-17, **Twelve** students participated in total. Shri. S. B. Waghmode, a student from Chemistry stood first at University level and fifth at State level. Students are also encouraged to write research articles to be published in college magazine.They have won prizes for it.

Computer assisted learning is also a form of experience learning in which students are made available with infrastructure such as computers with internet facility, instrumentation facility, LCD etc. Students, by using such facilities complete the task related to syllabus under the guidance of teachers. Some of the teachers have prepared course wise e-resources for regular teaching in the classrooms as well as in laboratories. The library, laboratory and ICT facilities are available to faculty regularly. This helps them to practice innovative teaching methods.

Participative Learning

The institution practices participative learning through teaching methods like group discussion, interview technique, role playing, and interdepartmental exchange. It is regularly practiced by department of Commerce and all Languages. As a part of participative learning students and faculties from different departments contribute collectively. The students participate in practical works, field trips, surveys conducted related to curriculum. Collaborative learning is also a participative kind of learning method in which one students helps the other students while working in a group. The students are assigned a specific task in a group. They work together and find out the solution. Such method is practiced by Science and

Computer and Management departments.

Problem Solving Methodology

It is used by departments like Commerce, English, Mathematics, Statistics, Physics, Chemistry, Philosophy, BCA, BBA.In this way college takes efforts in making teaching -learning student centric.

File Description	Document
Any additional information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 23.28

2.3.2.1 Number of teachers using ICT

Response: 27

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 110

2.3.3.1 Number of mentors

Response: 40

File Description	Document
Any additional information	[View Document](#)
Year wise list of number of students, full time teachers and students to mentor ratio	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

Besides conventional lecture method, faculties make use of different innovative and creative methods, devices, techniques, activities in teaching of their subjects so that learning can take place effectively. They include support of reference books, e journals, whatsapp, audio-visual aids, LCD projectors, fieldwork, study tours, role play, surveys, poster presentation, questionnaire, interview , interdisciplinary teaching, book reviews, use of film, internet, interactive teaching, learning based on feedback of students.

 Deparment of Zoology organized field visits for the study of animals in their habitat, animal kingdom and biodiversity. Botany department organized excursions and tours to study different flora and fauna as a part of ecology. The field visits by students of Geography are focused upon study of different geographical locations and conditions.

Industrial visits are arranged by Department of Chemistry to increase students' knowledge of chemical plants, industrial safety and scope of Chemistry. It is easy to understand the topics related to syllabus, if they are given through actual experiences. Physics students visit various companies dealing with electric appliances. The students of Electronics visited companies manufacturing electronic appliances to understand future scope and latest information available in market.

Deparment of Commerce organized visits to commercial units like banks, local market, small scale business units and auditors' offices for providing practical exposure to students. This department has organized a lecture series on **'Entrepreneurship Development and Career Opportunities in Commerce'** to give actual exposure to different business units.

The departments like Hindi and Marathi deliberately arranged visits to places worth studying from point of view of culture and literary heritage.

English Department used innovative teaching methods like role play, debating, group discussion, Seminars, Spoken English and Soft Skills Development Course and display of movies based on syllabus for better understanding of literature.

The students of Marathi are exposed to different skills of language they use. Leadership qualities are inculcated through the events like essay, debating and other literary events organized.

Computer and Management department conducts the programs such as seminars, power point presentation, continuous evaluation, surprise tests, poster presentation and programming skill competitions to inculcate the teaching in best possible manner.

The institution pays special attention to students who need extra efforts from regular teaching learning process. In 2015-16, a differently abled student, Mahesh Atak , was on roll in B.A.I. For him, the syllabus and teaching units were prepared in the audio form by the concerned Faculty.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 65.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	
List of the faculty members authenticated by the Head of HEI	
Any additional information	

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 36.77

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	22	22	22

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	
Any additional information	

2.4.3 Teaching experience of full time teachers in number of years

Response: 0.14

File Description	Document
Any additional information	
List of Teachers including their PAN, designation,dept and experience details	

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 3.17

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	04	02	02	00

File Description	Document
e-copies of award letters (scanned or soft copy)	View Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The istitution has introduced following reforms in Continuous Internal Evaluation.The affiliating university has prescribed certain norms regarding the type of internal evaluation to be conductedto each class.At the same time the college conducts internal evaluaton where there is no provision from university.To know the result of teaching and learning process proper measures are adopted by the institution for the effective implementation of testing and evaluation process. reforms have been made where necessary

To lay down the system of continuous internal evaluation, an Examination Committee is formed at college level. The committee chalks out the programs and strategies for conducting internal examinations in

addition to examinations conducted by the university.After the completion of the topic , text or a section from syllabus, tests are conducted in class itself to know the outcome. It is regularly practiced by Departments of Commerce, Computer and Management (BCS, BBA), English (Linguistics).

Home Assignments are given on important topics taught and they are assessed   by concern teachers. Teachers of Accountancy, Commerce, Statics and Hindi follow this practice

Seminar are organized at departmental level for the subjects like Commerce, Zoology , English, Electronics and BCS, BBA.

As part of reforms in the examination system students are allowed to make use of texts and reference books in surprises tests and prepare the answer of topic or question set for the test.The teachers assesse the test papers in presence of students by Department of Commerce (Accountancy, Linguistic, Statistics and Mathematics).

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Mechanism of internal assessment of theory part and practical consists of unit tests, seminar, oral examination,assignment, objective type questions ,quiz tests, prelims ,etc. The institution takes efforts to make them transparent and robust in terms of frequency and variety.

- For Science subjects and Computer and Management practical sessions require help and guidance at the time of experiments. Assessments is equally important.Teachers need frequency and variety in experiments.
- Theoretical part of syllabus is also required to be assessed frequently and by using different methods of assessment.
- Departments of Zoology , Physics , Electronics , Computer and Management , Chemistry, Statistics assess the subject or topic taught through objective type questions. The faculties verify whether the students have understood the topics of practical by assigning the responsibility of testing.
- For testing of the practical aspects of syllabus test papers are cros checked by the faculty other than who teacher that topic
- Oral examinations are also conducted by the Science Departments for B.Sc. III level regularly.
- Quiz tests are conducted by the Department of Statistics and Mathematics.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Mechanism to deal with examination related grievances is transparent, time bound and efficient. Examinations are held at the level of college as a part of internal evaluation as well as university conducted written examinations . Grievances from these two types of examinations are solved through a system and a proper process laid down by the college and university.

- Examination Grievances Redressal Committee

The Examination Committee is set up to solve problems and grievances arising of internal examination at college level. The Chairman of the committee works as a COE of the college examination work. Senior and experienced Faculty is generally in charge of the position. Grievances observed in internal examinations are sent to the committee. The Head of Department and the faculty assessing the answer sheet are intimated . The answer sheet is given to another examination who has to assess the paper again . After reassessment decision taken by the committee is conveyed to the student.There is a separate provision for redressal of grievances related to university examinations.

Students application in writing is received.It is communicated to university level grievances committee for revaluation, reassessment or demand for xerox copy of answer book.Decision of university is communicated to the student.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution has a well-planned policy for conduct of CIE. An academic calendar is prepared by the IQAC. It covers all academic, co-curricular and extra co-curricular activities to be organized in the year.It is displayed on notice boards, college website, and in the departments for the convenience of students, faculty and parents. A time table for continuous internal examinations is prepared by the examination committee. The time table for university semester examinations is finalised by the university. The CIEs are conducted class wise by the concerned teachers. As suggested by the university the internal examination includes seminars, group discussions, project presentation, assignments, projects, etc. These examinations are conducted by each department as per the convenience in the frame work provided by the examination committee. The results of internal examinations are discussed in the class room. Necessary feedback is given to the students. The overall performance of every department is discussed in the departmental meetings and meeting with the Principal. The record of all internal examinations is with the department and examination committee. It is also handed over to the IQAC at the end of every academic year. Students' performance in CIE is noted in internal academic audit of every department.

Students academic performance is underlined through the results declared by the University of every examination. The results are discussed, analysed in the departmental meetings as well as in a common meeting organised by the examination committee.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as in college campus. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students.

The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. Faculty and students are expected to know them by heart. In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the Principal's address. They are also displayed on college website and brochure.

Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are also defined by university and are clearly mentioned in the syllabus of particular class and subject.

The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject.

All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes.

There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. It includes an external peer team member. Records of academic results and other achievements are maintained by the departments or the units. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching-learning process help to understand the expected learning outcomes.

Secondly, the students overall performance in co-curricular and extra-curricular activities as well as his behaviour on and off the campus help to judge the programme or course outcomes. The college tries its level best to inculcate above mentioned outcomes.

Following are some of the Programme, Course outcomes related to our courses.

Communication skill and competitive spirit, literary sensibility.

Good citizenship with soft skills development.

Constructive social work through women empowerment, gender equity,

Opportunities to differently abled students, knowledge of respective subject.

Commerce

Entrepreneurship development and career opportunities in Commerce.

Science

Creation of scientific temper through science exhibition and science

association programmes.

Collection of rare species through field work.

Study of ecology through field work in different regions.

BCA

Computer and internet literacy

Administrative and management skill

BBA

Training program in different companies

Administrative and management skill

BCS

Achievement of Software development skill.

File Description	Document
Link for Additional Information	

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution has a well set mechanism to evaluate the attainment of programme outcomes, programme specific outcomes, course outcomes at each stage. Every teacher is involved in explaining the course specific learning outcomes to students. The teachers are sensitized by IQAC through regular meetings and reviews. The curricular, co-curricular and extra-curricular activities are organized regularly. The success of the activity underlines attainment of outcomes.

The institution uses formal and informal strategies to ascertain that the students achieve the learning outcomes through the course. The activities organized by different departments and support services also reflect the vision and mission of the institution. Specific objectives are set while planning and executing every activity. It is compulsory to submit annual plan of activities to be organized with clear cut objectives to IQAC. The Principal and the LMC take into consideration the effect and usefulness of the activity while granting the permission.

The learning outcomes are monitored through the performance and results of students in internal and university examinations. An analysis is carried out at department level. Feedback is provided in case of necessity. Regular meetings of faculty and staff are arranged through IQAC to discuss the specific learning outcomes achieved. They are also conveyed to the Management. In this way the academic performance, performance in extension activities, enrolment to higher education, number of placements made, number of awards and prizes won are the parameters to evaluate achievements of students.

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awards and prizes won are the parameters to evaluate achievements of students.

File Description	Document
Any additional information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 75.74

2.6.3.1 Total number of final year students who passed the university examination

Response: 3506

2.6.3.2 Total number of final year students who appeared for the examination

Response: 4629

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 7.76

3.1.2.1 Number of teachers recognised as research guides

Response: 09

File Description	Document
Any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.01

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 04

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Research has always been a way of life in the academic arena of Mudhoji College. The research policy of the college has given pivotal importance to research as it aims to enhance the quality of education. The college consistently strives to strengthen the research culture in faculty and the students by providing the best of research environment.

The college has established a college research committee to facilitate and monitor the progress of the research undertaken. It takes efforts and encourages to cultivate scientific temper and research culture and aptitude among the faculty as well as the students. The college initiates the faculty members to update their knowledge by helping them to pursue higher studies and undertake various research activities. The faculty is motivated to enrol for M.Phil., Ph.D., send proposals for major / minor research projects, to publish research papers in reputed research journals .

The college research committee works with an objective to promote the faculty to acquire knowledge So the faculty is free to do research in the area of its own choice. They are also inspired to do research in emerging areas and fields. The faculty undertaking M.Phil./Ph.D. is assisted by granting duty leave under FIP. The proposals of major/minor research projects are discussed at departmental level as well as reviewed by the committee before they are submitted to the respective funding or sponsoring agency.

Similarly financial assistance and duty leave is given to the faculty attending Workshops, seminars, conferences at university, state, national and international level. The faculty is also motivated to present research papers in the conferences organised by the universities abroad.

The college promotes and grants duty leave to the faculty to participate in orientation course, Refresher course and short term training programmes organised all over India. The college supports the departments to organise university level, state level and national level workshops, seminars in the college.

The Ph.D. holder faculty is encouraged to accept research guide ship not only of Shivaji University but also of other universities.

The college also takes efforts to create research awareness among the students. Various research activities are organised in the college to inculcate research culture and increase research aptitude among the students. The research activities undertaken by the students are monitored by the respective faculty. The students are motivated and helped to participate in the research activity like 'Avishkar' organised by

other colleges. Students prepare research articles, posters to present in 'Avishkar'.

Subject related Associations of the college initiate the students to write research articles based on the topics and texts prescribed for syllabus. They are also guided to write articles on current trends and issues. These articles are published in the college magazine 'Uday'.The college participates in the Magazine competition organised by the affiliating university. Every year, 3 to 4 students receive prizes for their research articles.

Science Association & Geography Department organises Exhibitions on innovative themes. Students prepare projects, models, information charts related to the theme. Exhibitions help in nurturing scientific temper in the students.

All the departments of Arts, Commerce and Science guide the students to prepare projects based on the syllabus prescribed for final year of the degree. The departmenst organise workshops, eminent personalities are invited to deliver guest lectures for the students. Here the students get opportunity to interact with these eminent scholars on important themes and issues. Presentation of research works are conducted to enhance the analytical skills at its best to sharpen the critical acumen oh the both faculty and students and strive to perform knowledge transfer activities more effective.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 5

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	02	01	00	01

File Description	Document
Report of the event	View Document
Any additional information	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Any additional information	View Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
List of Awardees and Award details	View Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.89

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 08

File Description	Document
URL to the research page on HEI web site	View Document
Any additional information	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.4

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
19	46	14	35	00

File Description	Document
Any additional information	View Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.06

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
79	47	100	67	10

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Late Shrimant Malojiraje Naik Nimbalkar, King of Princely State Phaltan laid the foundation of Mudhoji College with a noble cause to provide higher education to the rural and socio-economic backward youth.

Phaltan Education Society also caters for the upliftment and all round development of the socially and economically backward students. The Management also realised the need to sensitize the student's to social issues for the development of holistic environment. Hence the College too has developed a healthy network with neighbourhood community through various extracurricular and extension activities.

Extension activities are planned taking this view point into consideration The College has taken special efforts to promote institution neighbourhood community network. The studentbeing the major factor, are encouraged and motivated to participate in extension activities. Student centric community development

programmes are organised by the college. The faculty shoulders the responsibility to engage students in the extension activities .Activities are organised and implemented through the Support Services like NCC, NSS, Kalavishkar (Cultural Activities), Vivek Vahini college magazine, UGC Schemes, guest lectures and other programmes arranged.

The NSS unit of the college is very active .It has been awarded Indira Gandhi National Award for its best services. NSS implements various extension activities throughout the academic year. In every year a seven day camp is organised in a village adopted by the college. The NSS participants (boys and girls) and teachers stay in village. They have a schedule of work. The work comprises of making roads, digging soak pits, building bandhs, etc. NSS also carries out activities like Save the Girl Child, Nirbhaya Rallies , Workshops, Cleanliness Drives, Water Conservation programme, Aids Awareness Rally, Gutakha Ban rally,Vrusha Dindi,Voter Day celebration ,Free health check-up programme, No Vehicle Day, Soil Testing drive, Tree Plantation, etc. Two blood donation camps are organized on 15th August and 26 th January of every year.

NCC of the college also imparts its duties in an excellent manner. The cadets of NCC help to monitor and maintain law and order in functions organized by P.E. Society and the college as well as they help the Police Dept. NCC cadets of the college have been selected to participate in the parade at Delhi on the Republic Day.

        Kalavishkar is a cultural group. It enhances the artistic skills of the students by motivating them to participate in various cultural events. The one act plays are based on current issues similarly the street plays are organized to create awareness about various issues such as violence against women, voter awareness, Superstitions etc. Vivekvahini organises lectures of eminent personalities to acquaint the students with social issues.

Students are encouraged to write research articles on current issues .It helps them to be aware of the recent developments in the community. The articles are published in college magazine Uday.The college has implemented UGC Schemes such as Remedial Coaching for SC/ST/OBC and Minorities, Equal Opportunity Scheme , Human Rights Foundation course.Posotive Discrimination,HEPSN, etc. In this scheme guest lectures are conducted and programmes are occasionally arranged to sensitize the students on social issues. Under the human rights foundation course, moot court was conducted and students visited the home for aged 'Omkar Vrudharsram' at Kurwali to have dialogue with the elderly people and to understand their problems.

All these activities have positive impact on students to enhance emotional, intellectual, social and interpersonal development. By working together students develop team spirit. They learn to negotiate, communicate, manage conflicts and understand social issues. They help to make them sensible towards the problems of disadvantaged and under privileged of the community. This awareness automatically helps in development of holistic atmosphere. It also helps to increase academic and intellectual competence and boost their self-confidence.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 117

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
29	24	17	22	25

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)
Reports of the event organized	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids

Awareness, Gender Issue, etc. during the last five years

Response: 24.08

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1000	1000	1000	1000	1000

File Description	Document
Any additional information	[View Document](#)
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 136

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
31	29	18	22	36

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)
Copies of collaboration	[View Document](#)

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 8

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	02	01	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	View Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Our institute is located on the banks of river Banganga. The specific location provides pollution free and natural environment. The total campus area is of 28.5 acres. It has ample and adequate space for the required infrastructure. The total built up area is 8947.77sq.mt. It consists of main building with built up area of 5442.30 sq. mt. Main building consists of Administrative Office, Principal's Cabin, Chairman Room ,Common Staff room, IQAC, Department of Chemistry, Examination Hall, Computer and Management Department and some other rooms, at ground floor. The first floor consists of classrooms as well as Departments of Physics, Electronics, Botany, Zoology, Mathematics, Statistics, Geography. There is an adjoining building at the back side which has Competitive Examinations centre, Departments of Marathi, Hindi, History, Commerce, Economics, Philosophy and Distance Education Centre. The main building has facility of generator back up. At the left side of the main building, there is newly constructed building under UGC Golden Jubilee Scheme with built up area of 314.46 sq.mt. It consists of NCC Girls Office, Department of English, a Seminar Hall, a Class room and Language Lab. At the back side, a new building is constructed with built up area 112.38 sq.mt. It includes ladies common room and one class room. The Guest House adjacent to the main building is of 117.00 sq. mt. It has spacious two rooms with self attached washrooms. There is a multipurpose hall of 332.00 sq. mt. The college has well furnished library building of 614.00 sq. mt. It has two big, well furnished reading sections one for boys and the other for girls with total seating capacity of 160 students. The text books, reference books, other facilities such as e-books, e-journals, news papers, periodicals, photocopying, referral services are rendered to Faculty and students. Computer and Management Building has built up area-692.92 sq.mt. It has 6 Classrooms and 3 Laboratories. There is a G plus one, Ladies Hostel with 958.66 sq. mt. buil up area. Ground floor has 17 rooms that include Chairman's Room, Warden Room, Visitor's room, Sick room, Kitchen room, Kitchen servant room, Dining Hall and two Reading Halls. The First floor has 14 rooms and a Common Hall. Total accommodation capacity is of 52 seats. College has a Canteen that fulfils the needs of Students and the Staff. It offers fresh and good quality food items at affordable cost. There is ample parking for two and four wheelers of faculty and staff as well separate parking for students' vehicles. The college has a play ground admeasuring 23944.18 sq. mt. It has a main play ground which consists of a 400mtr. $\times$ 8 lanes running track including different grounds inside. There is a separate multi gym equipped with all modern amenities. There is provision of Poly house at the back side of the main building. The entire infrastructure is under CCTV surveillance. The college has started construction of additional laboratory for Chemistry, the second floor of Computer and Management building and a big reservoir, recently.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga

centre etc. and cultural activities

Response:

It is a multi-faculty college with well-established Gymkhana which has a large campus. The area earmarked for playground is 23944.18 sq.mt. (6.20 acres). Gymkhana is equipped with all infrastructural facilities necessary for indoor and outdoor games. There is **400 mts. running track** with **8 lanes**. Central part of the track is utilized as grounds for cricket, football, and hockey. They are used alternatively as per need. There are discs throw, one shot put throwing ground, one Javelin throw ground, jumping pit etc. Along with this, we have plenty of space available on the playground on which there are two Kho-kho, Kabaddi grounds. There are separate grounds for volleyball and Hand ball. Boys and girls can be played separately. The Multipurpose Hall is used for playing indoor games such as table Tennis, Badminton, Boxing, Wrestling, Chess, Judo, Tyikondo and Carom, etc.

Our Sports unit have track record of participation and winning matches at Zonal, Inter zonal, university and Inter university levels. Many of our students have represented in the affiliating university teams at different levels. We have plenty of equipment necessary for all indoor and outdoor games.

We have a special **multi gymnasium with 12 stations**. It consists of the following equipment.

1. Bench press exercise –I

2. Bench press exercise-II

3. Chin up exercise

4. Thigh exercise

5. Shoulder exercise

6. Hip exercise

7. Shoulder press exercise

8. Knee exercise

9. Double bar exercise

10. Push up exercise

11. Pulley exercise

12. Standing pulley exercise

Multipurpose Hall built up area is 332 sq.mt. It includes following facilities.

Gymnasium Hall

Office

Store Room-1

Store Room-2

Waiting Room -1

Changing Room -1

Badminton ground

Cultural Hall   -1

The main play ground includes

400mt ×8 lane running track-1

Two kho-kho grounds

Hand-ball ground

Kabaddi grounds

Two volley ball grounds

Jumping Pits

Many of our sports persons have been recruited on prestigious positions all over India. Seven of them are NIS coaches.

Cultural Activities:

The Cultural unit 'Kalavishkar' is one of the strong assets in the college. Our performance in cultural activities is outstanding in the last five years. The students of the college have represented at International, National, Zonal and State level cultural events. The college has fully equipped Cultural Unit for students who have genuine interest in artistic activities. We have a separate room where all instruments are placed. Students can prepare and practice there at the time of competitions The college has purchased necessary instruments including percussion and non- percussion for classical and modern cultural activities and events like Folk Orchestra, Folk Dance, Lok Kala Dance, Group Songs, Vocal and Classical Singing. They include Harmonium, Tabla, Dhol, Tasha, Halagi, Ghumke, Zang, Tuntune, Pakhawaj, Synthesizer and other accessories.

 With the changing times, college has realized that cultural activities are not only to entertain or exhibit one's performing skills but they can provide ample career opportunities. Many artists (students) of cultural unit are working as professional artists on television and some in Marathi movies.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 38.24

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 51.93

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
41.4	69.7	99.3	89.6	11.7

File Description	Document
Any additional information	[View Document](#)
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The central library of the College was established in the Year 1957, since then library has made consistent progress in terms of collection of books, periodicals, e-sources and services. We now have separate spacious building for library named **'Shrimant Shivajiraje Naik Nimbalkar Library'** which is partially automated from August 2009. The college has very enriched in terms of availability of reference books and text books. The library has total 93116 books for Senior College, 54 Journals, 41 rare manuscripts, 17 gramophone plates, news papers and periodicals. The library provides INFLIBNET facility for faculty by providing user id and password which they share with students also if they need. The library has provided 6000 e-journals and 300000 e-books on online databases on various subjects. the accession of books is computerized. All the books have barcode stickers. The separate library cards are issued to all students for issuing text books, reference books and journals are issued on identity cards only. Two separate computers is for library users for the students and teachers to search the book OPAC in the library. CD-DVD-235 CDs and DVDs available on various subjects. College provide e-learning environment to interested readers. They are used in actual teaching. It uses ILMS software named '**VRIDDHI**' with full version **of 2.0 Build 234.2.** It has been purchased in August 2009.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has a separate building having area of 614 Sq.mt. It is named as Shrimant Shivajiraje Library. It has Librarian's Cabin, separate space for Assistant Librarian and the clerks at the counters. Separate reading rooms for students and faculty, Stack room and separate washrooms are available. The library has total 93116 books for Senior College, 54 Journals, 41 rare manuscripts, 17 gramophone plates, news papers and periodicals.

The library has many rare and valuable books. The major among them are -

Encyclopedia Britannica (1 to 23 vol.), *Young Students Encyclopedia* (20 vols*.), Encyclopedia of Philosophy, Encyclopedia of Nature and Science, The World of Knowledge Encyclopedia, World Book* (21 vols.) *Shakespeare Survey*, etc.

All these resources have enriched our library. There are 170 rare books with wide range of titles like

Maratha Kshatriyancha Itihas, *Dharma* by Annie Besant, *How England Saved Europe*, *Indian Constitutional Reforms*, *Amrutshatkam* ,etc. in English, Marathi, Hindi, Sanskrit. There are 41 rare manuscripts like 'Naradpuran', 'Shridashvaikalikam Athashivgeeta', etc.

Library as a Learning Resource

For the smooth and effective functioning of library,there is a Library Advisory Committee.The main function of it is to design and inplement policies for the library services.Library provides certain services like Book Bank Scheme, free of cost books for poor and needy students and internet facility. 'Vruddhi' software is used for searching data bases and INFLIBNET facilitiy is available for online searching of books and Journals. Library services have become easier and user friendly due to computerization. The library facilities are available from 7.30 am to 6.30 pm. every day throughout the year. The average number of students visiting library ranges from 330 to 400 per day. The average number of books exchanged, ranges between 150 to 175 per day. There is a separate library for Computer and Management students.It also provides same facilities like the main library.

Special services provided by the main library are

- Display Rack – Periodicals, newly purchased books, journals on various subject are displayed to the readers for easy reference and information.
- INFLIBNET facilities- Library provides e-learning resources to faculty members by providing user ID and password. 6000+ e-journals are available on this.
- Gramophone -17 gramophone plates are available in the library.They were in actual use when the advanced facilities were not in market.
- CD-DVD-235 CDs and DVDs available on various subjects.They are used in actual teaching
- MAPs – 10 MAPs are available in the library.
- College provide e-learning environment to interested readers.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.58

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.30	3.70	3.20	2.80	1.90

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 7.6

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 343

File Description	Document
Any additional information	[View Document](#)
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has well established mechanism for upgrading and deploying Information technology infrastructure. The college first, assesses the needs, number of students and staff and other end users. The provision is made in the budget for annual maintenance and technical staff is appointed for maintaining hardware and Information Technology infrastructure of the campus. All the departments of Arts, Commerce and Science faculty have been provided with computers, printers and LCD projectors. Internet facility is provided to all Science Departments. The campus is networked through LAN. The college has BSNL broadband 8 mbps, Reliance 4G net, Jio Wi-Fi net for internet connectivity. Resources from various websitesand web links are used by the faculty and staff for regular teaching learning and administrative process. The college has procured necessary licensed Softwares, especially for Computer Science, Electronics, Statistics and Language Laboratory. The BBA, BCA and BCS programmes, language laboratory, Computer laboratory are well equipped with computer and LCD projectors.The Computer and Management department has provided 90 computers with internet, LAN, backup facility (Genset of 30KVA plus battery backup) for convenient use. The administrative office is also connected through LAN with separate server and 14 clients. The college has 9 Laptops, 147 computers, 13 LCDs, 20 Printers, 8 Scanners, 5 Digital cameras, 2 Xerox machines. There are 235 CD s and DVDs and 17 Gramophone plates. The college uses all essential server/client licensed softwares and antivirus as per the requirement. There are 32 CCTV cameras for security and surveillance purpose. We also have Digital Board to display notices to students and faculties.

File Description	Document
Any additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 29.93

File Description	Document
Any additional information	[View Document](#)
Student - Computer ratio	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 42.66

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
67.90	132.50	60.58	23.80	21.34

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, library, sports, computers and classrooms, etc. For this reason Principal forms different committees in consultation with IQAC. The major among them are Steering Committee, Purchase Committee, Maintenance Committee, Infrastucture Development Committee , Library Advisory Committee, Gymkhana Committee, Cultural Committe,etc. Each committee has to shoulder certain responsibility defined at the beginning of academic year.

VARIOUS COMMITTEES:

- **Academic Committees:**

Time-Table, IQAC, UGC, Staff Academy, Library and Publicity Committees etc.

- **Administrative Committees:**

  L.M.C., Steering, Discipline, Staff-in-Charge, Examination, Student Council Committees etc.

- **Co-Curricular Activities Committees:**

  Gymkhana, Excursions, Picnic, Computer, Lead College Activities, Vivekvahini, Carrier Counseling and Placement Committees etc.

- **Extra Curricular Activities:**

  Cultural, N.S.S, N.C.C, Debate, Essay and Poetry, Nisarga Seva Sanskar, Wall Display, College Magazine, Anti Sexual Harassment, Function and Celebration, College Campus Development Committee, etc.

As per the University rules, our College formed L.M.C. (Local Managing Committee) to take proper decisions and implement them for the betterment of the college and for the welfare of students. The Institution has a provision of budget allocation for various activities. The necessary amount of budget is fixed in the meeting of L.M.C. along with Heads of all the Departments. We take care that maintenance like repair of furniture, electrical work and equipment is get to be done from respective agencies at proper rates.

Maintenance and utilization of Laboratories:

- Equipments of science laboratories are cleaned twice a year. Mechanical parts are oiled to make them operatable smoothly.
- Minute repairing work is done by teachers and lab assistance of the related laboratories. For major repairing work related company technicians are called on.
- When instruments are not in use they are kept in cupboard or wrapped properly.

- We purchase necessary equipments as per the need. Peons clean labs once in a week to make them dust free.
- Power backup is provided to the labs so that they can be used optimally.
- The up-gradation of electric wiring through panel boards with suitable cables substantially contribute to the smooth and safe supply of power.
- Constant supply of water is made available with the help of electrical motors.

Maintenance and utilization of Library:

- Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodials, etc.
- Library is substantially computerized, bar code system is adopted. It also uses the system of catalogue.
- Monthly cleaning of the books and racks with vacuum cleaner, binding of old loose books is done to preserve them.
- The advisory committee makes suggestions regarding the extension of infrastructure of the library. It also takes decision about the Library fees, book collection late fees, deposits, selling of old news papers, disposal of unwanted books etc.
- The Library provide open assess for teachers and post-graduate students. It provides book bank facility until examination are over .
- Library makes available different news papers in Marathi and English. It also provides current suues like Employment News.
- Library provides facility to outdoor readers who incude retired staff, alumni and general readers.
- Study room remains open from 7.30 a.m. to 6.15 p.m. except holidays.
- Fire safety unit is installed as the precautionary major. Stock verification is done after every two years. Librarian seeks recommendations from the Departments to purchase necessary books.
- After arrival of the new books their titles are displayed on the notice board for information of staff and students.
- The library is using **'Vriddi'** software and provides free internet facility to students and staff.
- **8 mbps** Broadband internet connection is provided.
- Online access to e-journals is provided through INFLIBNET.
- The library has inter loan facility with other libraries in the vicinity.

Maintenance and utilization of Sport Complex:

- We have spacious Gymnasium Hall and a large play ground which are well maintained and used optimally.
- Gymnasium Hall is utilized for playing indoor games such as table tennis, badminton, boxing, wrestling, chess and carom etc.
- We have 400 * 8 mt running track on the play ground.Central region of the track is utilized as cricket ground, foot ball ground, hockey ground, one disc throw pit, one Javelin throw ground, one shot put throwing pit ground, etc.
- We have plenty of availability of space on the play ground excluding running track on which we have two kho-kho grounds, two Jumping pits and two kabaddi grounds so that boys and girls can be played separately.
- We are organizing different matches at different levels e.g. District level, Zonal level, inter zonal,

etc.

- Different Matches organized by local schools and Local governing bodies are allowed to play on the ground under some conditions and restrictions.
- Play ground is maintained properly. Important task is maintainence of the running track. Grown grass is rooted up at the end of rainy seaso.Soft soil is spread on it to maintain the level and smoothness. The soil is pressed and set properly with road roller. Small stones and pebbles are picked up.

Maintenance and utilization of computers:

- Maintenance of computer is done regularly as per requirement and major work is done during vacation.
- Hardware and Network Technician is appointed for maintenance of computers. He looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc.In case of physical damage we call expert from related agencies.
- Power back up is provided to the computer systems to use them optimally.
- Internet is provided to computer systems.
- LAN and internet connectivity is regularly tested.

Maintenance and utilization of Classrooms:

- Broken desks are repaired or damaged desks are replaced by new ones. Black boards and glass boards if broken are changed urgently. Broken glass panels of windows are replaced once in a year. Electric fans are provided for ventilation in the classrooms.
- Classrooms are allotted to peons to be cleaned regularly.
- Coluring of the building is done as and when required.
- Extra classes in addition to regular lectures are conducted on Sundays and holidays to complete syllabus well in time.
- We have 32 classrooms. Ours is multifaculty college thus, it is engaged for whole day from 7.30 a.m. to 6.15p.m. We run Arts and Commerce streams in morning shift from 7.30 a.m. to 12.30 p.m. and Science stream in three sessions, one for practical work from 7.30 a.m. to 11.30 a.m., second for theory lectures from 11.30 a.m. to 3.15 p.m. and third for practical work from 3.15 p.m. to 6.15 p.m.
- We provide classrooms for various university examinations. Not only this, we also provide classrooms for other examinations conducted by Government of Maharashtra and some other examinations.
- We arrange guest lectures under different activities.

File Description	Document
Link for Additional Information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 41.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1563	1788	1774	1789	1631

File Description	Document
Any additional information	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.56

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
61	61	77	69	57

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Any additional information	[View Document](#)
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 13.58

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
614	481	568	669	491

File Description	Document
Any additional information	
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0.13

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
26	00	00	00	00

File Description	Document
Details of the students benifitted by VET	
Any additional information	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 15.25

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
80	102	175	129	48

File Description	Document
Self attested list of students placed	View Document
Any additional information	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 31.77

5.2.2.1 Number of outgoing students progressing to higher education

Response: 196

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document
Upload supporting data for student/alumni	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 10.14

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	11	05	05	11

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
85	77	61	69	79

File Description	Document
Any additional information	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Upload supporting data for the same	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 39

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	19	5	3	3

File Description	Document
Any additional information	View Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

STUDENT COUNCIL REPORT

The college had an active Student Council, as per the Maharashtra Universities Act 1994. The Students Councils were formed in academic years 2012-13, 2013-14 and 2014-15. It consist of student's representatives from each class having highest marks in previous year's examinations. There was provision to nominate students representation from NSS, NCC, Cultural activities and from girl students.

Student council plays pivotal role in establishing and maintaining good rapport between the college administration and the student's community. It proved to be an effective platform for the students to put on records their demands, inconveniences and requirements related to all aspects of the institution. It also helped the college to understand the demands of students and to find out the amicable solutions. At least two meeting of student council were organized every year. Issues like extending library working hours, providing more facilities of drinking water, sports, customization of dress code, organization of annual functions, starting of a self-funded competitive examination guidance center, Celebration of certain days, felicitation of students for different achievements, organization of Annual Prize Distribution Function and such other issues were discussed in these meetings. The college administration also responds positively in solving the problems and issues raised by Students' Council. It helps to maintain a good and healthy atmosphere on campus.

There was no provision for student council in academic years 2015-16 and 2016-17 as the Maharashtra University Act was under process of reform and all these bodies were suspended by the Maharashtra Government.

Apart from Student Council , there is a provision for nomination of students on college committees like NSS , NCC , Cultural, Grievance Redressal Cell, Sports , Literary Associations , Science and Social Science Association, etc. Students' views are taken into account while planning and execution of all activities of these committees. Because of the students' active participation and useful suggestions, the college has marked remarkable achievements through these activities e.g. *'Uday'* the college magazine has got the prizes every year through the competition organized by University. Because of students' participation in administrative functioning , the college has succeeded in introducing dress code to all students. It has brought a uniform, decent and holistic atmosphere on the campus. Most importantly, it has helped to reduce the issues related to indiscipline and the unauthorized entry of outsiders in college premises.

Students representation and participation in academic committees like literary associations, have enhanced their skills like introducing guests, anchoring , participating in debates, organizing functions etc. Because of this Student representatives play important role in organization of science exhibition, poster presentations, wall papers, sport events, organization of Seminars, Conferences, etc.Even though there was no Students' Councils for last two years, the students have got the opportunity to participate in all the activities organised in the college.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution

level per year

Response: 3.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	04	03	04	03

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)
Report of the event	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

ALUMNI ASSOCIATION CONTRIBUTION

The Alumni Association of Mudhoji College has been registered under Maharashtra Society Registration Act 1860 wide no. Maha. 15848 Satara on 24-10-2016. The Alumni Association was started at the time of first A&A period. Since then, the association has been active in bringing together the large number of alumnus. Our college recently completed 60 years of foundation. Almost in every family of Phaltan Tahsil, we have our alumni. Many of them have acquired prestigious position in social, political, economical, judiciary, industry and almost all walks of life.

The alumni association works on two levels. First, there is a registered body of alumni association, with office bearers and members. It works separately under the auspices of college. It is a recently established body. Secondly, there is ex student committee formed by the college. It includes working faculty and staff members of the college. It is a matter of pride that 85 members among our present faculty and staff are our alumni. Many office bearers of Phaltan Education Society are past students of this college.

The college has 879 registered alumni to be the members. There is facility for online registration on college website. We try to incorporate alumni participation through various ways in the overall development of college. In the present A and A period (2012-13 to 2016-17) the college sought alumni participation in the following ways.

The college had invited 24 alumni placed on prestigious positions in different walks of life to guide the present students. These events were organized by Deptartment of Commerce, Zoology, History, Hindi, English, etc. during last five years**.** The college has received **financial donation of Rs.75000 from** alumni during last five years. Besides this, a cash prize of Rs.5000/- per year in the name of Prin. Shivajirao Bhosale Prize for every year to B.A third year student of Philosophy since from 2015-16 has been sponsored by an alumni. The alumni also offered **non financial Assistance** such as Memento and Cups for Shrimant Shivajiraje Naik Nimbalkar State Level Elocution Competition. Some books are donated by alumni to library. The alumni association has also planned of collecting funds to construct a multipurpose hall for the college. The plan and estmate have been prepared.

During last five years, Departments Commerce, Geography, NCC, Hnidi, English, Marathi,Zoology, Political Science, NCC, NSS have organized alumni meets. The college has also organized mega alumni meets in the last five years.

File Description	Document
Any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years
<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 27

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
08	08	03	04	04

File Description	Document
Any additional information	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The college is run by Phaltan Education Society, Phaltan which has 46 units catering education from Pre primary to Post Graduation.The institution works with some dedicated values. It has cherished the motto**'Vidyam Artham Cha Sadhayet**' which means'Prosperity through Education'.All the college activities are inspired and guided by the dream of our founder Hon. Shrimant Malojiraje Naik Nimbalkar who firmly believed that education is the best means to uplift society.He started Mudhoji College in 1957 with the soul purpose of providing quality oriented higher education to rural youths from socially and economically disadvantaged sections.

Vision:

- To provide higher education to rural youth, socially and economically disadvantaged learners leading to prosperity.
- To provide value based education through renaissance to make them better citizens of India.
- To become an academy of excellence in higher education and human resource development in rural area.

Mission:

- To take continuous efforts to provide quality oriented education.
- To start job oriented and skill based courses.
- Aiming at all round development of student's personality through academic, co-curricular and extra- curricular activities.
- To make academic and infrastructure progress.
- To cater to the needs of increasing number of students by providing maximum facilities and services

The college has been providing career oriented quality education to the students from different walks of life through various academic programmes and skill development courses. Continuous increase in number of girl students shows that the college is providing opportunity of higher education to the students especially girls. Co-curricular and extracurricular activities are planned in such a way so as to develop various skills and inculcate moral and ethical values among students .Thus, to make them better citizens of India. Through these activities students become aware of their strengths and develop their potentials.

Nature of Governance

The leadership in committed to fulfill the vision and mission statement of the institution. It prepares plans in consultation with the LMC and IQAC. The academic and administrative planning is done at two levels - short term and long term. The short term plan includes academic calendar and its effective implementation whereas the long term planning includes raising of fund,starting a new programme or

course, adding or upgrading of infrastructure and improvement in academic, library and sports facilities.

Plan of Action to implement plans and policies

Strategic plan is prepared in order to comply with the plans ,policies and recommendations of NAAC.The IQAC coordinates the preparation and monitoring of the plan to organize curricular, co-curricular and extracurricular activities. The Heads of the department, all activity heads along with the faculty and staff play constructive role in effective implantation of the plan.

Interaction with Stakeholders :- The Principal plays a key role in governance and interacts with the stakeholders through induction programmes, staff meetings, alumni meets, informal interaction with parents, visits to Govt. Authorities,etc. The constructive suggestions are considered while planning and implementation.

The college adapts various procedures to monitor and evaluate its policies and plans for effective implementation and improvement from time to time.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

Decentralization

The college has adopted democratic and decentralized governance policy for proactive progress of the stakeholders. The main focus of this policy is the development and maximum utilization of human potential available with the college. The Management Council is the apex body. It appoints Principal, Head of the departments who are given operational autonomy in all aespects. The Principal in coordination with Head of the dept. and coordinators of various committees, Faculty in Charge plans an effective implementation of polices and decisions. The Heads of departments are given freedom to plan and organize the academic and other activities at the level of the departments. The Principal formulates various committees to facilitate smooth functioning of the activities. Each Committee Chairman organizes activities with the help of other members. The reports of the activities are submitted to the Principal. Office administration is monitored and governed by the Registrar under the guidance of Principal. Principal reports the activities to the management from time to time.

Participative Management.

Academic and administrative leadership lies with the Principal. Faculty in Charge, Shift in Charge collectively and participatively share the responsibility. The Principal, IQAC Coordinator and Registrar shoulder the responsibility of smooth functioning of the college. The Principal in the meeting of faculty and non-teaching staff plans the curricular, co-curricular and extracurricular activities to be conducted during the academic year. Students related issues are discussed in the Student Council meetings.

The quality policy and other activities to be conducted are decided by the IQAC for quality enhancement .The total planning is done through IQAC in consultation with all.The decision making body is LMC which finalizes issues regarding academics, administration enhancement and upgradation of learning resources and infrastructure.

The Heads of the Deparment plan and implement time table, teaching learning schedule, attendance record, examination result analysis, etc. at departmental level meetings.

Various committees are formed by the Principal in the beginning of every academic year. Major among them are Admission Committee, Library Committee, Research Committee, Career Counceling and Placement Cell, Purchase Committee, Discipline Committee, Examination Committee,etc. for smooth working of the college.

A case study showing participative management in admission process: Ours is the multi-faculty college, where Local Management Committee is the apex body. It delegates authority to the Principal who appoints the task management committee namely Steering Committee which consists of senior faculty members. It executes the annual plan i.e. academic program, conduct examinations, and administrative plan. The Faculty in Charge, Department Heads, Chairpersons of various committees and Coordinators of different units and cells, are delegated powers and responsibilities appropriately to provide effective governance. They are provided with administrative and financial autonomy protecting the interests of the institution.

Institution has established systematic, transparent admission procedure through participation of Faculty and Staff. As per the rules and regulations made by affiliating University and State Govt. institution sets up admission mechanism with participative management norms. Following procedure is followed. Admission committee is set up in the month of May. Under the Chairmanship a senior Faculty 19 sub-committees are formed to each course, having three class wise committees and one committee for P.G. They work during May to August in every academic year. Admission committee formation – 1) One senior member appointed as Chairman. 2) Four to six faculties selected as committee members. 3) One office and one support staff is selected as member. As per recommendation of Special Cell Standing Committee, admission procedure is discussed in meeting arranged with Principal. Resolutions are passed as per agenda which are strictly implemented. 1. Admission schedule has prepared and published in local news papers 2. Class wise faculty and staff distributed 3. Separate space and infrastructure 4. Merits list prepared and displays as per rule and regulation of university and state government 5. After admissions, library membership and I.D. cards provide through library department. 6. Division allotment displays on notice board 7. Class guardian teacher appointed to overcome issues regarding students

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

 Development and deployment

This institution is guided by its vision and mission to provide quality orientd education. It has made some Short term (annual) and Long term(10 year period) plans in the Governing Council meetings for categories mentioned below. The college has succeeded executing some important goals while the rest are to be achieved in forthcoming years. Besides, sustenance of the existing activities in light of the seven criteria for evaluation by NAAC. There are other incidental challenges for the institution.

 List of plans for the college are given below

Enrichment of Students' Quality

- Skill and career oriented short term courses.
- Study tours to industries and natural habitats.
- Industry institution interactions.
- Wi fi facility in the campus.
- Common Facility Center (CFC).
- Enhancement of Support Services like Placement Cell, Competitive Examinations Centre. Coaching Facilities for Entry in different Services.
- Participation in and organization of youth festivals and other competitions for cultural development of the student.
- Organization of Sports competitions at various levels.
- Extension of sports facilities - Football, Cricket, Athletics, Gymnasium, Kho-kho etc.
- Strengthen student-centered and research oriented activities.
- Organization of lead college activities.
- Extension of Remedial teaching for slow learners.
- Providing financial assistance to needy students through Student Aid Fund, Earn while Learn Scheme, Concession in fees etc.
- Providing value education through invited lectures, cultural activities, celebration of days and events, etc.
- Motivating the students for their valuable contribution in the activities organized by the college.
- Promotion of technology enabled teaching-learning through ICT class rooms or computer aided learning.
- Making use of advanced learning methodologies.
- Publication of college magazine with research articles from students of all streams.

Faculty Enhancement

- Continuous Faculty development through motivation for research and extension .
- Organization of National and International Seminars / Conferences.
- Excange of faculty as visiting lectures in different educational institutions and social programmes to create social awareness.
- Motivation for undertaking UGC or other Agencies sponsored Minor/Major projects.
- Faculty is encouraged to pursue research for Ph. D. and M .Phil. through FDP/FIP.

- Organization of lectures under Staff Academy to enhance the knowledge of various subjects.
- Library to provide maximum e-learning resources to update the skills.
- Publication of proceedings of seminar and conferences.

Administrative Staff Enrichment

- Incentives and promotions to non-teaching staff as per Govt. as management rules.
- Motivating administrative staff for their valuable contribution to all activities organized by the college.
- Arranging Training Programmes for non-teaching staff.
- Encouragement to attend Training programmes organized by other institutions.
- Motivation to upgrade their educational qualification.
- Best employee award to two employees who perform the best throughout the year.

File Description	Document
Link for Additional Information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Note: The Organogram of the internal organization structure of the institution is given in additional information box.   Functions of various bodies

1.**Governing Council, Phaltan Education Society, Phaltan**: There are 24 members. It supervise, directs, plans and control the affairs of the Society. It appoints sub committees if necessary to complete a particular task. It passes resolutions to frame and design policies, guidelines, rules, by laws.It selects the President, the Secretary and theTreasurer and nominates separate local committees of the institutions run by the Society.

2. **Local Managing Committee** : It comprises11 members. It is constituted according to the Maharashtra University Act, 1994. It prepares the budget and financial statements, recommends to the Management the creation of the teaching and other posts, discusses the academic progress of the college, makes recommendations to the Management for the improvement of the standard of teaching in the college. It advises the Principal on academic and other activities.This body is reconstituted and is named as College Development Committee as per Maharashtra University Act 2016.

These bodies look after the management of all matters of the college. Principal, being the head of academic and administrative sections, looks after smooth functioning of academic and administrative activities. Heads of department assist him in this matter. The college administration office looks in to the matters

related to admissions, eligibility and examination. It provides clerical support necessary to maintain records and to interact with the Stakeholders, University and Government offices. Various committees are formed by the Principal in to help in monitoring and facilitating several activities organized in the college. i.e. Faculty or Shift in Charge, Admission Committee, Planning and Development committee, Lead college Committee, Gymkhana, IQAC, etc.

Service Rules, Procedures, Recruitment and Promotional Policies

Service rules, procedures, recruitment, promotional policies are as per Maharashtra Universities Act. 1994 and 2016, Rules and Regulation of Government of Maharashtra and the affiliating university . They are stated on college website as well as the college documents.

Grievance Redressal

The college has formed a Grievance Redressal Cell(presently named as Internal Complaint Committee) for Faculty, Staff and students to address their grievances and complaints and to resolve them. The cell is headed by the Principal. The mechanism to deal with grievances and complaints is as follows.

The Principal receives grievances and complaints either orally or in writing who takes cognizance of it. The grievances and complaints received are discussed in the meeting of the committee and are solved.There is separate Anti Sexual Harassmentcommittee which is formed to prevent cases of harassment and to look into grievances from girls students. Anti Ragging committee is also formed to resolve the cases of ragging, if any. The committees meet at least twice in a year to discuss and resolve the grievances, if any.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Screen shots of user interfaces	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Our college regularly publishes annual magazine 'Uday'. It is a platform to students to exhibit their talent and skills of creative writing, scientific thinking, artistic creation, photographic skills, etc. For the annual preparation and publication of the magazine college has formed a specific mechanism. A separate committee is formed for this purpose. It consists of members from Faculty, Staff and Representatives of students. They conduct several meetings throughout the year which cover planning for the year, orientation to students, finalizing topics for articles, photographs, reports, cover page design, overall look, colour combination, quality of paper, number of copies, cost of printing, publication of the issue, participating in the annual university competition, etc.

All these decisions are taken through discussions with all members in meetings. The issues discussed are noted in the minute book of the committee. These collective, result oriented efforts have yielded good results. The college magazine has won three to five prizes every year in the university conducted competition.

Details and minutes of the meetings held.

In 2012-13, the committee held four meetings in all. The issues on agenda were – 'Having separate section for Junior College, Arranging workshop for student orientation, Giving preference to current issues like 'Facebook, Olympic Games' etc.

The resolutions were implemented and college magazine won two prizes.

In 2013-14, three meetings were held which included issues like 'Removing Drawbacks of the Previous Issues, Arranging Poetry Meet' etc.

The resolutions were implemented and college magazine won two prizes.

In the academic years 2014-15, 2015-16 and 2016-17 there were 03, 03 and 04 meetings of the committee respectively. The college magazine has won 03 and 04 prizes from the university. The result for 2016-17 is yet awaited.

The example cited above clearly proves that effective implementation of minutes of meetings and the resolutions passed have yielded good results in case of our college magazine 'Uday'.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

List of Existing Welfare Measures.

1. *For teaching faculty*.

    1. **Academic welfare**

    - Established staff Academy for acquainting the knowledge of recent trends in different subjects (15 lect.)
    - Career Advance scheme – Fellowship & leave for Ph. D. (5 Faculties)
    - Financial support to organize Workshop, Seminar, Conference.
    - Encouragment to publish the books written by the faculty.
    - Felicitation and recognition of the award winning faculties.
    - Motivation and encouragement for academic development of the faculty.
    - Deputing the faculty for orientation programms, refresher courses, training programmes and faculty development programmes.
    - Encouraging the faculty to undertake major and minor research project.
    - Tradition of the excellence fostered by the college.

    2. Economic Welfare.

    - Establishment of Teachers co-operative society to provide home loans and fulfill other financial emergencies.
    - Provided insurance coverage to every employee of the college.
    - Facility of expenditure on health expenses from govt. machinery
    - Loan facility is also provided by Malojiraje Co-operative bank ltd. Phaltan, established by the funder of the institution.
    - Priority in the admission to the wards of the faculty

    3. Social Welfare

    - Opportunity to participate in various welfare programmes outside College is given.
    - Allowed to work as a member of Board of director in bank established by the founder.
    - Opportunity to work as a representative in panchayat Samiti.
    - Opportunity to participate as a member in a Shrimant Malojiraje Smruti Pratishtan.

B) Non- Teaching Staff.

1) **Office Training Measures**

- Encouragement to attend training programmes.
- Motivation to the non teaching faculty to upgrade their educational qualification.
- Best employee award to the employee who perform best through out the year.

2) **Economic welfare measures**

- Group insurance available for non teaching
- Financial support in the form of loans by co-operative credit society.
- Reimbursement of health expenditure through government machinery.
- Provision of advanced payment in case of emergency.
- Priority in admission to the wards of the staff.

Social welfare measure

- Opportunity to work as on a representative in Panchayat Raj system.

File Description	Document
Any additional information	[View Document]()

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 47.9

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	27	24	23	25

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document]()
Any additional information	[View Document]()

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document]()
Any additional information	[View Document]()

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 8.99

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	4	6	8	7

File Description	Document
Any additional information	[View Document]()
IQAC report summary	[View Document]()
Details of teachers attending professional development programs during the last five years	[View Document]()

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Institution has performance Appraisal system for teaching & non – teaching staff.

Performance Appraisal for Teachers.

The college follows the 'Performance Based Assessment System' prescribed by UGC in its regulations of June 2009. College follows API system developed by UGC, New Delhi. All faculty members fill up the PBAs forms for annual self assessment. API Verification Committee Chairman evaluates the forms and submits it to the Principal through IQAC. Academic diary if also maintained by the faculty witch checked by HoD and Principal at the end of the year. On the basis of score of the faculty in API, the Principal forwards the eligible cases to University and Joint Director of Higher Education, Govt. of Maharashtra for Career Advancement Scheme. The Co-coordinators of curricular, co-curricular and extra-curricular activities submit reports to the Principal at the end of every year. These reports are published in the college magazine ' Uday'. It is a collected document where all the reports are published annually. Facultywise and subject wise result analysis is done at department level after the results are declared.

Performance Appraisal of Non Teaching Staff

Performance Appraisal of non teaching staff is done through the Confidential Reports. Every employee submits his confidential form to the Registrar who evaluates the form on the basis of discipline,punctuality, accountability, technical knowledge, administrative skills, emotional integrity and behavior pattern.The CR are forwarded with his remarks to the Principal. Principal after careful scrutiny and necessary remarks submit the reports to the Management.The Staff are given promotions on the basis of the Confidential Repotrs, The Govt. rules as well as The norms of Management.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

 Institution conducts internal and external financial audits regularly.

     The college has three tier audit mechanism to undertake internal audit every year. The external audit takes place in after financial year. The Management has deputed an agency of internal auditors to audit the documents of the college. The internal auditor submits his report to the Management. The external auditors also submit the audit report to the Management. ANRK and Associates LLP Charterd Accountants, Pune is appointed as external auditor of the college. The LMC of the college evaluates both audit reports and seeks compliance reports if any, from the accounts section.The Joint Director, Higher Education, Kolhapur, the Senior Auditor conducts the audit of the college regularly as per the rules and regulation of the state Government of Maharashtra and submit the report.The final audit is done by the AG of Maharashtra. It is done after every ten years. The last external audit by the Management nominated CA was conducted on 3rd May 2017for the financial year 2016-17. There were no serious audit objections

either by internal or external auditors in the last five years.

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional strategies for mobilization of funds and the optimal utilization of resources

Phaltan Education Society's, Phaltan has a well defined policy and mechanism to monitor effective

and efficient we of available financial resources. The annual budget is prepared considering needs and requirements of the college. The Principal prepares a budget taking into account requirements of all departments. The budget is presented in local Managing Committee for approval. After seeking approval, comparative chart of quotation is prepared and submitted to the purchase committee. Purchase committee consisting of the Principal, Heads of Department, Registrar and Head of Accounts section .The purchase committee looks after the purchase of items and accounts are settled immediately. The management makes a special budgetary provision for maintaining the existing infrastructure as well as for providing required infrastructure to the departments and the college as and when required.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC plays vital role in designing, framing and implementing policies of the college. Different academic activities have been initiated through IQAC for quality assurance and enhancement. IQAC initiated research activities, use of ICT in teaching learning process, organization of extension and co-curricular activities, innovative teaching methods, organization of seminars and conferences etc. As an outcome of IQAC initiative a number of best practices are adopted at departmental level such as Entrepreneurship Development Lecture series, Science Exhibition, exam reforms, numbers of research activities have been increased. IQAC conducted regular meetings with all stakeholders. It encouraged organization of two national seminars and 3 State Level Workshops including training programmes for faculty and staff. It also took initiative to conduct green audit and AAA. The department of English was assisted in establishing Phaltan Taluka English Teachers' Association and connects its activities with college. IQAC encouraged the registration of Alumni Association and to enhance its activities. It organized one day self-funded seminar for IQAC co-coordinators on the topic "Institutional Best Practices".

The following are the two best examples practiced in our institution through IQAC initiative.

1. **Successful implementation of dress code to all students**

Our college is situated at a taluka place, a semi-urban area. Most of the students travel from their villages around phaltan and attend the college. There is a large number of girl students. (53% of the total). There was no dress code to student up to 2013-14. Students were allowed to wear any type or colour of dress. There were certain problems for parents, students and for the college. There were some occasional instances of harassment, teasing of girl students on the way to college or even in college campus. Some parents were hesitating to send their wards to the college. College administration had some problems of discipline and identifying students in campus.

With the initiative of IQAC, it was suggested to introduce dress code to students. Class wise address sessions of students were organized. They were explained the need and urgency of the decision. Parents, quality, staff and management members were also consulted. It was concussed in LMC meeting. Patterns

of dress code were demanded from wholesale shops along with price lists. Choice of selecting the colour, design of dress was discussed by faculty with student. Freedom was given to purchase dress from any shop the same patterned colour. The cost of the dress was also affordable to rural student. Students were given sufficient time (one month) to have the dress. After that strict measures have been adopted to check student not following dress code. This decision has yield very good results.

2. Initiative in organization of serenceminars and conference in college.

3. Initiative to conduct Green Audit of the college in 2015-16.

4. Initiative to conductAcademic and Administrative Audit (AAA) of the college.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution continuously reviews the teaching learning process led by the Principal and assisted by IQAC, HOD's and the co-ordinators of various committees.

Frequent meetings of Principal with Steering Committee and HoDs are orgnised by IQAC. HoDs present reports about the activities. Monitoring and follow up of academic calendar is done through IQAC regularly. Planning, implementing and reviewing of teaching learning and evaluation activities like unit tests, tutorials, seminars, project work, etc are orgnised as per the calender prepared by Examination committee and IQAC in the begining of the year.

Staff meetings are conducted with the inititive of IQAC. The Principal meets faculty and staff at least twtwice in a term at the beginning and at the end of each academic term. Academic Calendar is prepared at the beginning of the year by IQAC. The calendar sets time bound frame for completion of syllabus and revision by teachers. The students are also benefited by this academic calendar. The concerned Head of department monitors the academic calendar continuously. The assignment and internal tests are carried out. From the performance of the students, the student's level is judged by the faculty and special counseling is given to the slow and advanced learners. The LMC also analyses the university results and the activities are observed. There is an effective impact of this mechanism which is reflected in the improvement of university results, increase in the strength of students and their performance in cultural, sports and extension activities. In order to enhance teaching and learning process different innovative practices are suggested by the IQAC along with use of modern technology. The study tours, industrial visits and field surveys have been arranged by the college regularly. In teaching learning process use of ICT is encouraged. PPTs, videos, films are effectively used. The institution provides physical facilities for ICT enabled teaching. The evaluation methods are communicated to the students in the class room through

notices and departmental meetings. The students are oriented about the syllabus and evaluation procedures. The entire evaluation process involves class room evaluation, internal tests and assignments. At the beginning of the academic year the examination committee plans schedule of examinations for the entire year. The examination committee prepares the time table and allots supervision turns to the teachers. In thise way, IQAC reviews teaching learnig proses, Stuctures amd methodolotys of opration and learning out comes through periodic intervals.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
09	06	07	06	12

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Any additional information	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
e-copies of the accreditations and certifications	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

After analysing the recommendations made by the Peer Team, the college has made a comprehensive perspective plan for future developments. It has been instrumented and the college has succeeded in bringing incremental improvements in the following areas.

The college introduced 8 different courses and Distance Education Centre in post accreditation period. It also introduced permanent feedback mechanism on curriculum by students, faculty, alumni and parents. The college successfully implemented UGC sanctioned courses. Three syllabus revision workshops were organized, 8 BOS members and 10 members of syllabus designing committee contributed in this period. The enrolment of students is very good. Posts earmarked for reserved category students were filled totally. 10 faculty members were awarded for contribution in academic research and extension activities. At present 21 faculties with Ph.D., 7 with M.Phil and 12 with NET/ SET are on permanent roll. Faculty use conventional and advanced teaching methods including ICT. We conduct bridge courses and remedial coaching for slow and advanced learners. The college has implemented continuous internal evaluation as per the norms of affiliating university. In the A and A period 6 faculty availed FIP, 6 faculty members have been awarded Ph.D. The number of research papers published in reputed journals has increased considerably. 13 books have been published by faculty with ISBN. College has won prizes for Uday, Avishkar Reseach Competition as well as in Sports and Cultural activities. Considerable amount was disbursed to faculty as research initiative.The college organised 2 self funded national level seminars.three state level seminrs/workshops and an annual state level elocution competition The number of linkages is 25 and functional MoUs are 8. The college has marked remarkable success in participation and organization of extension activities.

Under the UGC plan construction of ladies hostel and building under Golden Jubilee Scheme have completed. The construction of additional lab for Chemistry ,first floor for Computer and Management building and a reservoir on river as permanenr source of water have been started. The college has purchased remarkable number of ICT equipments in this period. In case of students support and progression, the college has achieved success in terms of placements, organization of extension activities and the awards won. Our ratio of students progression to higher education is very good. In case of

governance and leadership, the college has introduced E-governance at all levels. The administration has adopted decentralized, participative policies. It has introduced AAA, and Green Audit in this period. The college activities are closely related to the locational advantages and disadvantages.The institutional best practices include **remarkable success in students placement, organization of women empowerment programmes, introduction of best employee awards and dress code to all students**. CCTV cameras have been installed in college campus for security. The college has undertaken a large number of plantation of trees, rain water harvesting and conservation of energy through LED bulbs. The alumni association has been registered and alumni participation has been sought in multiple ways. The college has been sanctioned Girls NCC unit in this period. In this way the college has marked incremental improvement in all aspects of NAAC Assessment and Accreditation. The college has sincerely tried to materialize the motto, vision and mission of the parent institution through all its activities.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 41

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	05	06	10	10

File Description	Document
Any additional information	[View Document](#)
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

    1.Institution shows gender sensitivity in providing facilities such as:
        1.Safety and Security
        2.Counselling
        3.Common Room

Response:

1. Safety and Security

a. Girl students are made aware of the prevailing risks, problems and dangers:

- Physical safeguards.
- Violation of code of conduct in relation to behavior with women.
- Sexual harassment etc. through the various programmes for them under anti sexual harassment cell, vigilance of Damini Squad.

b. The institution as well as the faculty assure safety and security to the girl students.

c. Police department of Phaltan has recruited two women police for regular visits to the college. PCR police van patrols during the college hours.

 d. CCTV surveillance on campus, Anti sexual Harassment cell, awareness camps related to health, hygiene and laws for women.

e. Dress code introduced for safety of the girls.

2. Counseling

- Class to class counseling by female faculties regarding Health Issues, Cleanliness, use of washrooms, discipline etc.
- Emergency Medical help to girl students.
- There is course in positive discrimination through which various programmes are arranged to make girls students aware of the various problems and how they can deal with it.
- Various lectures and workshops, poster presentation and street plays on Prevention of Female Foeticide, save the girl child rallies are arranged.
- Nirbhaya rallies, Yoga for health, group discussions on problems of girls through vivek vahini activities are conducted in the college.
- Heamoglobin checking of girls is done by Zoology Department.
- Frequent organisation of Lecture series for female students about their health, hygiene and legal rights. Under which 41 lectures are organised some of which are as follows.

Sr. No.	Resource Person	Topic
1.	Adv. Varsha Deshpande	Domestic Violence against Women
2.	Adv. Savita Prabhune	Anti Sexual harassment Law
3.	Mr. Prakash Saste	Yoga & Meditation, Physical Fitness and Stress managemnt
4.	Mr. Suhas Deshpande	Mental Health
5.	Mrs. Shaila Dabholkar	How to Select Life Partner(Viveki Jodidrachi Nivad)

3. Girls Common room available. Hostel facility is available for the girls in college campus. It has adequate and high security and good discipline. Clean and pure water facility is available for the girls.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 63566

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<u>View Document</u>

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 54993

File Description	Document
Details of lighting power requirements met through LED bulbs	<u>View Document</u>

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management - The college has conducted green audit of its campus. Solid waste is divided into wet and dry. The collected waste is given to Phaltan Municipality for further process. Municipality waste collection tempo collects it from time to time from the college. The students, faculties and staff are properly guided on proper waste management practices. Every month, the NSS volunteers arrange a programme of campus cleanliness drive for the solid waste management. Old news papers of all types are sold to the agent for recycle purpose. Shivaji University gives a guideline for paper waste management of examination answer books, packets and all examination paper material is returned for recycle purpose. Dustbins for waste collection are placed at variuous places.

E-waste Management – The damaged or outdated computers, toners, electronic equipment, pen drives, batteries and other e-equipment items are sold as a scrap material in order to ensure their safe recycling. Disposal of e-waste involves risk so it is handed over to an external agency Phaltan for its proper recycling.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Mudhoji College comes in drought prone area.It receives less rain fall every year.The college has its own well, a tube well and water coonection by municipality.. Yet we find scarcity of water.Hence, the college is developing a rain water harvesting system.it has initiated construction of a small dam on river Banganga at the back side of college.It is in collaboration with Irrigation Department. The work of rain water harvesting is in progress. College understands the need of use of rain water in a very systematic manner which can be used in summer when there is a scarcity of water. In the current academic year we are developing a special drainage system to collect rain water in the college campus which will percolate and recharge in rain water harvesting pit. In summer the water from rain water recharged pit can be used for garden and plantation purpose. We have budgetary provision for development of rain water harvesting system. Presently college is constructing a water reservoir with the storage capacity of 85,00,000 liters. Its size is 32×32 at bottom and 40×40 at top.

File Description	Document
Any additional information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices

- Green Audit of its Campus and Facilities.
- 197 Students and some faculties use bicycles.
- Use of Public Transport by Students and faculties.
- Tree Plantation is undertaken by NSS, NCC, Geography departments, Nature club regularly in the

month of July, Independence Day, birthdays of authorities and some special days.

- Survey of Villages is undertaken by Geography department to study the Environment change and its impact
- Sanitization activities by NSS and Geography Dept.
- Cleaning of Phaltan Airport after Dnyaneshwar Palkhi Procession.
- No Vehicle day on 9th Oct. every year.
- 100 decorative plants are maintained in the college which are utilized at the time of various functions arranged by the college.
- Various lectures on environment Awareness are arranged.
- Provision of safe drinking water. The institution has 7 water purifiers for students and faculty.
- Reuse of printing papers for rough work.
- Encourage the Faculty to share the vehicle
- Use of Social media to deliver notices and less paper is used in the college.
- Less consumption of resources.
- Faculty, staff and students are notified to switch off the lights and fans immediately after use.
- Classrooms are made with sufficient cross ventilation and light so that the use of electricity is minimized. This shows the institution commitment towards energy conservation.
- The college is planning to install solar panel.
- Non working computers, monitors and printers are discarded & scrapped on a systematic basis. Some parts are used for other equipments.
- College is well connected with roads from various nearby villages so the students can avail the facility of public bus transport. More than 50% students use public transport services, which are available at concessional bus pass given by the State Transoport.
- In the college campus there are pedestrian friendly road constructed with tar.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.6

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.01	1.20	0.23	0.0043	1.29

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Green audit report	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. **7 and more of the above**

B. **At least 6 of the above**

C. **At least 4 of the above**

D. **At least 2 of the above**

Response: D. At least 2 of the above

File Description	Document
Any additional information	View Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 272

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	44	59	61	68

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 86

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	16	21	20	14

File Description	Document
Details of initiatives taken to engage with local community during the last five years	[View Document](#)
Report of the event	[View Document](#)
Any additional information	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 100

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Institution organizes National festivals and birth/ death anniversaries of great personalities: Yes

Sr. No.	Date	Great Personality	Anniversary
1.	26/6	Rajarshi Chatrapati Shahu Maharaj	Birth Anniversary
2.	11/7	Shrimant Nirmaladevi Pratapsingh Naik-Nimbalkar	Birth Anniversary
3.	13/7	Shrimant Pratapsinghraje Naik-Nimbalkar	Birth anniversary
4.	15/8	Independence day	
5.	25/8	Mudhoji Day	
6.	5/9	Teachers day- Dr. Sarvapalli Radhakrishnan	Birth Anniversary
7.	11/9	Shrimant Malojiraje Naik-Nimbalkar	Birth Anniversary
8.	2/10/	Mahatma Gandhi	Birth Anniversary
9.	6/10	Shrimant Pratapsinghraje Naik-Nimbalkar	Death nniversary
10.	8/10	Shrimant Vikramsinghraje Naik-Nimbalkar	Death Annivarsary
11.	5/11	Shrimant Mudhojiraje Naik-Nimbalkar	Birth Anniversary
12.	8/11	Shrimant Shivajiraje Naik-Nimbalkar	Death Anniversary
13.	17/11	Shrimant Laxmidevi Malojiraje Naik-Nimbalkar	Birth Anniversary
14.	18/11	Shrimant Laxmidevi Malojiraje Naik-Nimbalkar	Death Anniversary
15.	7/12	Shrimant Udaysinghraje Malojiraje Naik-Nimbalkar	Birth Anniversary
16.	13/12	Shrimant Vikramsinghraje Naik-Nimbalkar	Birth Anniversary
17.	3/1	Balika Din- Savitribai Phule	Birth Anniversary
18.	12/1	Swami Vivekananda	Birth Anniversary
19.	26/1	Republic Day	
20.	4/2	Shrimant Nirmaladevi Pratapsingh Naik-Nimbalkar	Death Anniversary
21.	19/2	Chatrapati Shivaji Maharaj	Birth Anniversary
22.	14/4	Dr. Babasaheb Ambedkar	Birth Anniversary
23.	14 to 25 May	Shrimant Malojiraje Pratishtan Lecture Series	Annual

NSS also celebrate Gandhi Jayanti And Lalbahadur Shashtri Jayanti on 2nd Oct. every year. Even Swami Vivekanand Jayanti is celebrated world Youth Day. On 9th march saint Gandgemaharaj Jayanti is celebrated by NSS.

Through these celebration of Birth & death anniversaries students are made aware of the work done by these personalities.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Institution maintains complete transparency in its financial, academic, administrative and auxiliary functions -Yes

a. Financial Function Transparency: Every year college prepares budget and it is approved by the Governing Council. Two types of audits are conducted namely internal audit and financial audit. UGC Grants and Scholarships payments are made by cheques so there is complete transparency. Even for that internal audit and audit from external agency is done by the college.

b. Academic Function Transparency: Annual teaching plan and academic calendar is prepared by every faculty and department. Administrative and Academic Audit is done by the principal, faculty in charge, head of the department and outside expert. Academic Diary is maintained by the faculty which is checked by Head of the Department and Principal. Internal exam and assignments are taken by the department. Other than this various guest lectures are arranged by the departments which helps the student to develop their personality and it also inculcate the values like selflessness, honesty, integrity, objectivity, leadership.

c. Administrative Function Transparency: IQAC plays a very vital role in forming policies and strategies of the overall working of the college. Through regular meetings of IQAC, management members, faculties & Staff planning for creating healthy and target oriented quality work is done. Decentralization of work is done by distributing it in between Faculty in Charge, Head of the Department and Various Committees for better implementation of policies and plans. They have to submit the report to the principal about the work performed by them during the year.

d. Auxiliary functions like NCC, NSS,, Kalavishkar, Sports, ICC, Grievance redressal cell, Vivek Vahini, Nature Club performs their work as per the rules and regulations of the university. NSS do the internal audit and financial audit and submit the report to the University. Transperancy in Sports and Kalavishkar is seen by the prizes they have won in the competitions organized in various Colleges and University.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Key Indicator 2 Best Practices

7.2.1 Describe Two Institutional Best Practices (As per NAAC Format) (20)

1. **Title: Remarkable Performance of the Career Counseling and Placement Cell in Students Recruitment**

2. Objectives:

- To provide ample opportunities for placement of students.
- To organize campus recruitment for the students with industries and business houses of repute from all over Maharashtra.
- To promote career counseling by organizing career counseling by organizing guest lectures of senior corporate Personnel and most importantly by immediately placed senior students.
- Create awareness among the students regarding available career options and help them in identifying their career objectives and act as a bridge between students, alumni and employers.
- To make students competent and aware about the recent trends in industries relating to employment opportunities.
- To provide exposure to exhibit their skills and talents.

3. The Context

In today's competitive world, it has been very challenging task to place the students in the companies. Students require communication skill, confidence and subject knowledge. Industry expectations are on higher side. Through career counseling cell various lectures are organized for personality development of the students, Current Industrial Scenario and expectations of the Industries as well as to face interviews etc. The college invites the companies for providing campus base placement opportunities to the students to ease the process of recruitment and placement.

4. The Practice

The Placement Cell is well connected with the corporate officers and companies. Companies approach the college placement cell for campus interviews regularly. Information regarding campus interview are given through news papers. All the necessary arrangements of infrastructure and human resources are provided by the college. There are 60,000 resume are there with the placement cell. The companies conduct a Separate Entrance Test at college premises and shortlist the candidates after the interviews. But the final selection will be done at the respective company's headquarters and letters of placements are issued to the selected candidates.

5. Evidence of Success

Many students who got selected through placement cell have excelled in their career. Because of the placement cell, there is competition among the students to get better packages. There has been tremendous improvement in the Personality Development of the students. So many reputed companies are visiting the college to recruit the students. 15.25% of the total strength are recruited every year and this very good ratio if we see availability of the jobs now a days. College is not only recruiting their students but they are providing a platform for other candidates from nearby area. This is a great thing in itself. That's the reason admissions are increasing in Mudhoji college due to placement cell.

5.2.1 Average percentage of placement of outgoing students during the last five years (20)

Year	Number of students placed	Name of the employer with contact details	H

2012-13	8	Chougule and Chougule Phaltan and Satara Abhijeet Ingale (Manager)	1
		WWW.chowguleind.com	
		02166-2000009	
		Mob.no.9922417451	
	2	Chougule And Tata motors Phaltan & Man WWW.chowguleind.com	1
		02166-2000009	
		hemmotorsphaltan@gmail.com	
	3	Hindustan Feeds Satara & Pune 02112-243634/ 243682/243834	8
		02162-240471/2/5, 24087314	
		bmtcattle@rediffmail.com	
		hrm@hindustanfeeds.com	
	16	Vishal group marketing Mob. no. 9075008696	8
	9	ICICI Bank All Maharashtra Mob. no. 9766749066/9890763757	1
		022-61294056	
		WWW.itmuniversity.org	
		WWW.ITM Banking program	
	3	Mankind Hariyna Kokan & Marathwada 011-66608082-88/011-46541111	3
		8888570123/ 9890425806	
		contact@mankindpharma.com	
		WWW.mankindpharma.com	
	7	Sona Alloy Lonand and Shirawal Wwwsonaalloy.com	1
TOTAL	48		
2013-14	8	RCH Infra Public limited Pune , 3rd Floor,Amar Society1 Mayur Colony Lane Opposite Durga Café Kothrud,Pune-411 038 Cell : 7028020024,9175870870	

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Any additional information	[View Document](#)
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7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Key Indicator 7.3 Institutional Distinctiveness (20)

7.3.1 Describe/ explain the Performance of the institution in one area distinctive to its vision, Priority and thrust.

Quality oriented higher education to rural students from all sections of the society is the distinctiveness of Phaltan Education society. Most of the people in rural environs are deprived of higher education and progress because of poverty and lack of educational facilities. Taking into account that sight of family and educational milieu as well as locality cavorts quality fixing of forthcoming generations and underpins learner's emotional learning, mental flourishing and overall personality need be addressed. With this objectives Mudhoji college which started its functioning in 1957 and since then it is working with the vision of providing quality education to rural youth, socially and economically disadvantaged learners leading to their prosperity, providing values based education through renaissance to make them better situation & to become an academy of excellence in higher education.

Our mission is to take continuous efforts to provide quality oriented education, all round development of student's personality through academic, co-curricular and extracurricular activities, to make academic & infrastructure progress and to cater the needs of increasing number of students by providing more and more facilities and services and to start job oriented and skill based courses.

Along with traditional courses professional courses like BBA, BCA & BCS are started. Day by day number of students taking admission in the college is increasing due to the healthy atmosphere and quality in education. Various co-curricular activities are conducted. Where other institutions are facing problem of non availability of qualified staff, accountability of governance, adjustment for operational cost, irregularity in student's strengths, lack of healthy teacher & students relation, lack of proper educational infrastructure environment, students indiscipline and unrest which affect the quality of education we have achieved a success in keeping aside these facts due to.

- Periodic assessment through assignment, internal exam, group discussions, seminars, projects etc.
- Various projects are given to the students on currents issues.
- Lead college lectures and through various subjects associations lectures current issues, personality development, soft skills, emotional intelligence, yoga are arranged.
- Special efforts are taken to instill sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS which has taken really remarkable activities where values like righteous conduct, love, national values, and national integration are

inculcated. Society problem are also addressed effectively through NSS activities.

- Through NCC of boys & girls values of national integration and fundamental duties are inculcated.
- Kalavishkar and Uday magazine make them available the platform for their inborn artistic approach to perform in dance, singing, acting and writing etc.
- Sports department of our college also given training to various students so that they can participate in state and national level sports.
- Remedial coaching, Bridge course, human rights course are also motivating the students to perform best in academic activities.
- Career and placement cell is providing them the opportunity to work in reputed companies.
- Other than this student are encouraged to bring new ideas and which are giving them the opportunity that best will be always accepted and they can also actively participate in the development of the college. Teacher's day, Visit to Ashramshala, new year celebration are the result of their participation.
- Faculties are also encouraged to address various issues through various lectures outside the college campus. They are also encouraged to research on new topics.

Management support in these activities is very vital as they are always encouraging all the stakeholders to share their ideas and to participate in the development of the college.

All these efforts ultimately result in the overall development of the students.

File Description	Document
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

Nil

Concluding Remarks :

After receiving the Peer Team report and the result of reaccreditation by NAAC in 2011, the college analysed all the recommendations given. It designed a comprehensive plan for next five years by consulting the Management, the LMC, the IQAC and other stake holders of the institution. In the Assessment and Accreditation period, the college has taken sincere efforts in sustaining and enhancing quality measures in all aspects. The college recorded some achievements like construction of new buildings under UGC schemes, Implementation of different schemes under UGC XIth and XIIth plans, addition of Ph.D. holders in Faculty, increased number of research publications, achievements in extension activities like NSS, Sports and Cultural, improvement in services, establishing good number of collaborations and MoUs, conduct of Green Audit and AAA, Starting of NCC for girls, enhancement of IT facilities, Activities of Alumni Association, etc.

At the same time the college is aware of the fact that it could not recruit permanent faculty and staff due to various reasons. The college could not take expected efforts in fund generation from different sources. The SSR is an honest attempt to present our efforts and achievements as well as limitations to NAAC for reaccreditation.